

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING
AGENDA**

July 21, 2025, 7:00 pm
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

- 1. Opening remarks and call meeting to order**
- 2. Land acknowledgment**
- 3. Roll Call**
- 4. Approval of the Agenda**
- 5. Closed session**
- 6. Disclosure of Pecuniary Interest and General Nature Thereof**
- 7. Petitions and Delegations**
- 8. Public Inquiries**
 - *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
 - *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
 - *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
 - *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
 - *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer*

or which require research shall be directed to staff for further review.

- The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*

9. Reports from Committees, Municipal Officers, Department Head

9.a Library activities this summer p. 6

10. Consent Agenda

10.a Adoption of Minutes

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10.a.4	SCM – June 2, 2025	p.27
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11. Routine Management Reports

11.a Cash Disbursements for the months of February and June 2025 p.51

11.b Q2 Building Report p. 85

12. Correspondence for Council's information only

12.a Manitoulin-Sudbury District Services Board

12.b Sudbury East Planning Board Audited Financial Statements

12.c Public Health Sudbury and District

12.d Municipal Property Assessment Corporation (MPAC)

12.e Sudbury East Municipal Association (SEMA)

12.f Association of Municipalities of Ontario

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14.	New Business	
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14.b	Efficiency Cap presentation	
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18.	Addendum	
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20.	Reporting from Closed Session	
21.	Adjournment	

**LA CORPORATION DE LA MUNICIPALITÉ DE
MARKSTAY-WARREN
RÉUNION RÉGULIÈRE DU CONSEIL
ORDRE DU JOUR**

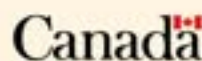
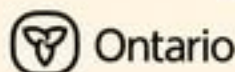
le 21 juillet 2025, 19 h 00
Salle du Conseil Markstay-Warren

- 1. Remarques préliminaires et ouverture de la réunion**
- 2. Reconnaissance des terres**
- 3. Appel nominal**
- 4. Approbation de l'Ordre du jour**
- 5. Huis clos**
- 6. Divulgence des intérêts pécuniaires**
- 7. Pétitions et Délégations**
- 8. Période de questions**
- 9. Rapports des Comités, Agents municipaux, Chefs de départements**
- 10. Ordre du jour de consentement**
 - 10.a Approbation des procès-verbaux**
 - 10.a.1 SCM - June 10, 2025
 - 10.a.2 RCM – May 20, 2025
 - 10.a.3 SCM – May 27, 2025
 - 10.a.4 SCM – June 2, 2025
 - 10.a.5 SCM – June 23, 2025
 - 10.a.6 COW – June 24, 2025
 - 10.a.7 RCM – June 16, 2025
 - 10.a.8 FNC – June 10, 2025
- 11. Rapports des départements**
 - 11.a Rapport mensuel sur les dépenses de février et juin 2025**
 - 11.b Q2 Building Report**

- 12. Correspondence pour information seulement**
 - 12.a Le conseil des services du District de Manitoulin- Sudbury**
 - 12.b Sudbury East Planning**
 - 12.c Bureau de Santé de Sudbury et District**
 - 12.d Société d'évaluation foncière des municipalités (SÉFM)**
 - 12.e Sudbury East Municipal Association (SEMA)**
 - 12.f Association des Municipalités de l'Ontario**
- 13. Business Arising**
 - 13.a MTO response to concerns**
- 14. Affaires nouvelles**
 - 14.a Northern Highways 11 & 17 Safety Act 2025**
 - 14.b Efficiency Cap presentation**
 - 14.c Service Line Warranties of Canada follow-up discussion**
 - 14.d Funding Announcements**
- 15. Arrêtés municipaux**
 - 15.a By-Law 2025-25 To appoint a new CAO/Clerk**
 - 15.b Amendment to By-Law 2024-36 Noise By-Law**
 - 15.c By-Law 2025-26 Property Standards and Appeal Committee**
 - 15.d By-Law 2025-27 To confirm July 2025 proceedings of Council**
- 16. Motions**
- 17. Avis de Motions**
 - 17.a Motion for CAO/Clerk to repay ROMA Conference costs**
 - 17.b Motion re – Leeftink Bridge road detour**
- 18. Addendum**
- 19. Annonces et questions**
- 20. Rapport du Huis Clos**
- 21. Levée de la réunion**

Library Activities & Sports

July 7th to August 21st



Monday & Wednesday at the Markstay Branch

Tuesday & Thursday at the Warren Branch

Sports

Ages 8+ : 1:15 – 2:15pm

Crafts & Activities

All Ages : 2:30 – 3:30pm

Sports

Ages 4-7 : 3:30 – 4:00pm

TD Summer Reading Club

All Ages : 4:00 – 4:30pm

Evening Sports

Ages 4-7 : 6:00 – 6:30pm

8+ : 6:30 – 7:00pm

Teen : 7:00 – 7:45pm

Special Events

Ice Cream Party!
August 13th: Markstay
August 14th: Warren
@ 2:30 – 3:30pm

Children's crafts will be showcased. All are invited!

July 23rd: Markstay
July 24th: Warren
@ 2:30-3:30pm

BINGO!

Story Walk!

July 14th – 17th
August 5th – 7th
1-8PM



MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
SPECIAL COUNCIL MEETING FOR THE TERM OF 2022-2026

Tuesday, June 10, 2025, 7:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Francine Bérubé, Ross Evans

Staff: Kim Morris, Ronny Theiss, Denise Hamilton

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

2025-SCM-70

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council opens the Special Council Meeting at 7:07 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

Regrets: Councillor Berube

4. Approval of the Agenda

2025-SCM-71

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council approves the agenda as presented.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns were tabled.

6. New Business

6.a Tender - TMW 2025-01 for Supply and Application of Calcium

Public Works manager provided details regarding the tender process and tendered results.

CAO thanked council and Public Works Manager for being available for this meeting.

Manager confirmed an employee will ensure application rates and locations are accurate.

2025-SCM-72

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council award the Supply and Application of Pollard Group in the sum of \$127,500.00.

CARRIED

7. Adjournment

2025-SCM-73

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council adjourn the meeting at 7:14 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
REGULAR COUNCIL MEETING FOR THE TERM OF 2022-2026

Tuesday, May 20, 2025, 7:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Laura Schell, Francine Bérubé,
Ross Evans

Staff: Kim Morris, Ronny Theiss, Andrea Tarini, Denise Hamilton

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

2025-RCM-57

Moved by: Laura Schell

Seconded by: Ross Evans

THAT Council opens the Regular Council Meeting at 7:02 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-RCM-58

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council accepts the agenda as amended.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns tabled.

6. Petitions and Delegations

7. Public Inquiries

Andrea Walsh, 719 Sutcliff Road, farmer with 2 livestock dogs protecting livestock plus 2 dogs as pets. Concern by removing the word "Livestock" would put them in breach of the by-law. Guardian dogs have a purpose primarily to bark to warn predators. Livestock dogs work as a team of 2 or more in different areas of the farm. Recommendation is to keep by-law wording as is. Citizen has more than three dogs and questions if they have to rehome some of her dogs, pay for additional licencing, pay fines or tickets, and will she be ticketed when her dogs bark.

Mayor advised focus is with the noise where continuous barking for many hours is the concern. More details to be provided under agenda item 14.a.

Councillor Evans referenced the Farming Protection Act which allows farmers to have livestock dogs.

Mr. Turcot, 880 Dupuis Road, Budget meeting last week under the fire department it indicated 12 trucks where the municipality only has 9 or 10. Self finance a 2000 tanker this year, #1533 and it was not included in budget.

Mayor advised budget is still under review and updates are to follow.

Bonnie Waltenbury, 396 Sutcliff Road, asked under whose authority and jurisdiction the municipality is conducting business.

Chris Leeson 28 Labine Road, Hagar. Concern with lighting to entrances on Labine Road.

CAO: advised municipality is compiling a list of burnt or missing lights which will be reviewed by the Public Works committee and advised that Labine Road is now on the list to be reviewed by the Public Works Committee.

8. Reports from Committees, Municipal Officers, Department Head

9. Consent Agenda

9.a Adoption of Minutes

2025-RCM-59

Moved by: Laura Schell

Seconded by: Ross Evans

THAT Council approves the Consent Agenda as presented.

CARRIED

9.a.1 Special Council Meeting MINUTES - April 8, 2025

9.a.2 Public Works Committee Meeting MINUTES - January 30, 2025

10. Routine Management Reports

10.a Cash Disbursements

CAO highlighted the February & March disbursements are being updated and will be brought back to council. April 2025 cash disbursements are tabled today.

2025-RCM-60

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council accepts the Cash Disbursements Report for April 2025 as presented.

CARRIED

10.b Library Board Reports

CAO spoke on behalf of Pamela Kelly.

2025-RCM-61

Moved by: Francine Bérubé

Seconded by: Ross Evans

THAT Council receives the Library Reports as presented.

CARRIED

11. Correspondence for Council's information only

11.a Manitoulin-Sudbury District Services Board

11.b Sudbury East Planning Board Audited Financial Statements

11.c Public Health Sudbury and District

11.d Municipal Property Assessment Corporation (MPAC)

11.e Sudbury East Municipal Association (SEMA)

11.f Association of Municipalities of Ontario

12. New Business

12.a Opposition to Strong Mayor Powers

CAO provided details advising that many municipalities have passed motions in the opposition to strong mayor powers.

Mayor: recommends that our council support opposing the Strong Mayor Powers.

CAO read the motion.

2025-RCM-62

Moved by: Rachelle Poirier

Seconded by: Laura Schell

Whereas on April 9, 2025, the Government of Ontario (hereafter, the “Province”), led by Premier Doug Ford, announced a proposal to expand by “Strong Mayor Powers” as provided for by Part VI.1 of the *Municipal Act, 2001*, to the heads of council in 169 additional municipalities, effective May 1, 2025;

And whereas Strong Mayor Powers erode the democratic process and have fundamentally altered the historic model of local governance, which has existed for almost two centuries, by:

- providing the head of council with the authority to unilaterally give direction and make certain decisions without a consensus from a majority of the members of council; and,
- creating a power imbalance by providing the head of council with special powers that other members do not generally have.

And whereas the Province is undermining the local governance model and municipal independence by attempting to advance its priorities through municipalities and downloading its responsibilities to the same.

Now therefore be it resolved that:

- The Council of the Municipality of Markstay-Warren (“Council”) **opposes** the expansion of Strong Mayor Powers, as announced on April 9, 2025;
- That Council **directs** the CAO/Clerk to forward a copy of this resolution to Doug Ford, Premier of Ontario; Rob Flack, Minister of Municipal Affairs and Housing; All Local MPPs; AMCTO, AMO and All Ontario Municipalities.

CARRIED

12.b Efficiency Capital Credit Due Diligence

CAO: In December Public Works Manager and CAO approached Council to have an energy audit conducted.

Public Works Manager advised project started with trying to deal with various issues and looked at alternative ways to address the issues. The energy improvements study indicates potential savings over the years.

Mayor questioned the energy audit and cost

Public Works Manager confirmed the audit was a one-time fee of \$25,000 as an entry into the program. We are now awaiting the results to determine what financial strategy that efficiency capital wants to go ahead with.

CAO confirmed funds were allocated in 2024 and are not reflected in 2025.

2025-RCM-63

Moved by: Francine Bérubé

Seconded by: Laura Schell

WHEREAS, the Municipality of Markstay Warren recognizes the need for building infrastructure (including envelope, mechanical, electrical & plumbing) upgrades and enhancements at the community multiplex at 39 Lafontaine Rd, Warren, ON P0H 2N0; and

WHEREAS, Efficiency Capital has expressed interest in providing turnkey funding and delivery toward the planned upgrades to support community revitalization and recreational expansion opportunities; and

WHEREAS, the Municipality wishes to formally acknowledge and approve the exploration of a funding arrangement with Efficiency Capital, subject to the negotiation of mutually agreeable terms and conditions;

NOW THEREFORE BE IT RESOLVED THAT:

1. Council hereby approves, in principle, the exploration of investment by Efficiency Capital toward the planned upgrades at the multiplex at 39 Lafontaine Rd, Warren, ON P0H 2N0;
2. Council directs Administration to engage in discussions and negotiations with Efficiency Capital to develop the terms of a formal investment agreement;
3. Any investment agreement resulting from these discussions shall be brought back to Council for review and final approval;
4. This resolution shall serve as formal recognition of Council's support for the concept of partnership with Efficiency Capital for the stated purpose.

This resolution shall expire 12 months after its adoption by the Council.

CARRIED

12.c Housing Project

French River Mayor Gisele Pageau and CAO Marc Gagnon provided updates on their experience dealing with Descon on their Housing Project run by a non-for-profit organization. To date there have been no surprises or distractions and Descon oversees the entire project.

Project started with an initial study in 2023 and the biggest risk is the interest rates on the mortgages once project is complete. Currently working with consultants to ensure a long-term loan is available. A non-for-profit organization will be established to run and maintain the units once it is handed over to the municipality.

After discussing this matter the Mayor advised CAO to communicate with David Butler & Descon. Recommended that council meet again with project organizers and request a line-by-line budget so that the municipality can make an informed decision.

CAO to arrange an in person public meeting with Council and project organizers.

12.d Letter from Taxpayer

Mayor read letters from Taxpayers:

One letter from the Markstay-Warren Community Action Group, who requested the letter be read at council meeting. Kevin Marois advised he will no longer be representing the Markstay-Warren Community Action Group as their views do not align with his beliefs and request his name not be associated with the group in future discussions.

Second letter pertains to the Markstay-Warren Community Action Group and motion for council to accept the group that was deferred. Resident wanted to voice opinion as a taxpayer that this group will not be of any assistance or benefit to the taxpayer, their family, including any of the associations, boards, or clubs they currently volunteer for.

Councillor Bérubé voiced concern that there is no name associated to the letter therefore the letter should not have been read.

13. By-laws

13.a Appeal Committee By-Law 2025-16

This by-law was first presented in May of 2024. Originally there were four appointed committee members, one of which is no longer able to sit on the committee. CAO advised a name has been brought forward to step in, Krystle Sénécal from Warren.

2025-RCM-64

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-16.

CARRIED

Amendment:

2025-RCM-65

Moved by: Laura Schell

Seconded by: Ross Evans

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-16.

CARRIED

13.b By-Law 2025-17 To Indemnify Council and Employees

Berube: requested to defer this by-law to have an opportunity to read more about the proposed by-law.

By-Law to be brought forward to next meeting.

13.c Proceedings of Council By-Laws

House keeping by-law to confirm proceedings of council.

2025-RCM-66

Moved by: Laura Schell

Seconded by: Francine Bérubé

CARRIED

Amendment:

2025-RCM-67

Moved by: Rachelle Poirier

Seconded by: Ross Evans

CARRIED

14. Motions

14.a To remove word LIVESTOCK DOGS from noise by-law 2024-36

Deputy Mayor research out to other municipalities who deal with such issues on a case-to-case bases.

Deputy Mayor confirmed the Term Nuisance dog is preferable and perhaps a subsection may be required for nuisance dogs.

Councillor Evans advised Livestock dog is mentioned in schedule B.

Andrea Tarini confirms further discussions are required.

Mayor advised we can amend the motion.

2025-RCM-68

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council directs SEBBS to provide a report to improve the Noise By-law with respect to nuisance dogs.

CARRIED

15. Notice of Motions

15.a Affordable Housing

Councillor Bérubé advised Notice of Motion should read as follows:

That we suspend the housing venture with Descon until we know the prices and amount of apartment units being built. It is not logical to go in blindly.

The price of 12.7 million is a hefty amount of money and should be studied in debt.

Prime Minister Carney is proposing grants to build prefabricated housing in the near future. Perhaps it would be logical to look into these grants.

This is to be presented as Motion at the next meeting.

16. Addendum

17. Announcements and inquiries

Markstay street fair is coming up, Mayor invites everyone to come out and support that event..

Councillor Bérubé attended the park and displayed a rope which had wires piercing through. CAO advised that a meeting with Playground Canada is scheduled for next week.

Councillor Bérubé request Warren water and Markstay water budgets be separated, CAO confirms budget will be reviewed to clarify the two areas.

Yard sale update provided. Warren community yard sale will be on May 24th from 9 to 4. Markstay will be on May 31st from 9 to 4, same day as Family Fun Day. Spots are still available. Clean up week is from June 2nd to June 6th, leave your unwanted furniture, appliances, etc. in your driveway or yard. At the end of the week Public Works will go by and pick up remaining items.

Target date for half load is May 30th.

Councillor Schell is now tendering her resignation effect midnight May 31st to ensure budget is finalized.

Mayor addressed Councillor Schell's news and acknowledged her dedication to her post and wishing her the best.

Councillor Evans also thank Councillor Schell for her services and promised to continue to work with everyone to make a difference in the community.

18. Adjournment

2025-RCM-69

Moved by: Francine Bérubé

Seconded by: Laura Schell

THAT Council adjourn the meeting at 9:03 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
SPECIAL COUNCIL MEETING FOR THE TERM OF 2022-2026

Tuesday, May 27, 2025, 5:30 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Laura Schell, Francine Bérubé,
Ross Evans

Staff: Kim Morris, Vincent Whynott, Denise Hamilton

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance, performed land acknowledgement, and reminded all attendees to turn off their cell phones.

2025-SCM-55

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council opens the Special Committee meeting at 5:30 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-SCM-56

Moved by: Laura Schell

Seconded by: Rachelle Poirier

THAT Council accepts the agenda as presented.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns tabled.

6. Reports from Committees, Municipal Officers, Department Head

There are no reports tabled.

7. New Business

7.a Sudbury East Planning Board

7.a.1 Notice of Public Hearing

Matthew Dumont confirmed that "Site Specific" means: an additional use to the zoning by-law and provided as summary for the purpose and effect of the proposed amendment.

Planner, Jason Ferrigan, agent for the applicant advised he visited the site, reviewed all records, and completed a full and thorough land use planning analysis with report submitted in December 2024. Mr. Ferrigan fully supports the recommendation by Mr. Dumont and confirms the application is in compliance. He also confirmed that the property owners are present at this meeting.

Public Questions/Comments:

Robert Tunney, 39 Park Drive:

Neighbouring property owner inquired if the by-law would allow him to place one driveway and build three dwellings. He also provided details about the property in question.

Mayor explained the application process to the resident.

Jason Ferrigan explained the rezoning intend is to legalize the existing dwellings.

Matthew Dumont advise is:

1) communicate via phone call or email with the building department who enforces the zoning by-law and is responsible to ensure compliance regarding structures

2) if not in compliance the Building Department, who provides services to 4 municipalities, will notify the Planning Department

Mayor confirmed Mr. Tunney has been provided with SEBBS business card and thanked all involved for their patience.

Francine Bérubé left the meeting at 6:10 pm.

7.a.2 Schedule A (D. Clement & T. Beland)

7.a.3 By-Law 2025-15

Francine Bérubé joined the meeting at 6:12 pm.

2025-SCM-57

Moved by: Laura Schell

Seconded by: Francine Bérubé

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-15.

CARRIED

Amendment:

2025-SCM-58

Moved by: Ross Evans

Seconded by: Laura Schell

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-15.

CARRIED

7.b Housing Development Discussion

Mayor welcomed the Descon team.

Descon's "Attainable Housing Project Information Update" handout was circulated to council and Descon provided an update to address comments and concerns expressed by council then confirmed that they aim to keep the price down as low as possible to make it affordable to meet the Municipality's obligation to do what they can to keep seniors in the community.

Councillor Bérubé requested handout be made available to all attendees

Councillor Evans advised on Friday May 23rd he requested the documentation be circulated prior to the meeting in order to prepare adequately.

Deputy Mayor: indicates people livestreaming need to see the handout as well.

The handout was then linked to the Chamber monitors for all to view.

Descon addressed concerns about financial pressure in the community and indicated that there is no financial pressure on the Municipality.

Councillor Evans stated gross revenue of a project does not cover its principle is not sustainable and puts massive pressure on the Municipality.

David Butler states that he is an accountant by trade and has been leading such project for over 15 years. He commented that some attributes and components are fixed price and turnkey with very low financial risk. It was explained that allowances are for surveys and unexpected expenses.

Councillor Evans questioned what the annual payment would be on a 35-year amortized mortgage on \$11.5mil at 4%.

Descon responded that looking at blended payments of principal and interest it would be \$609,000 per year. For the first three years it would be interest only to build a reserve. A 30-year amortization does not work and that a 35-to-50 year amortization period is required to be attainable for the low rentals. Financing is under 4% for a 35-year amortization. Rental rates are based on community response and interaction with council. Estimated operational costs are as near as possible. Land selection and efficiencies has reduced the capital cost of the project.

Councillor Evans states regarding sustainability, the 4th year of a 35-year mortgage cost is \$609,000 per year and the profits stipulated in the package outlines after operating expense \$585,905 as the most profitable year leaving the community in a whole.

David Butler indicates that prior to year 4 there is a healthy cash reserve and that's the first year that the principal and interest quicks in and the next year with the rate increases and same mortgage payments you would have a net even or revenue natural year and be slightly positive thereafter. Also advised we could negotiate with the bank to have 5 or 6 years of interest only to develop a larger cash flow.

Councillor Evans challenges Descon to present to Council where this starts to break even because the report indicates every year the revenue is less than the mortgage payments and explained which line within the report he is referencing.

Projected financial operating statement was reviewed resulting in a surplus cash flow.

Councillor Evans states that there is no surplus as there is no payment on the principle until year 4.

Mayor requested Descon present an example of an existing project that is over their 5th year and financial status.

David Butler advised all projects are in a positive cash flow after their 5th year except for the anomaly in the Bonfield project which took an additional 12 months to build due to COVID, they refinanced and as of today they are also revenue neutral, after 8 years everything fell into place.

The first 4 years is interest only payment, principal payments are deferred into the 5th and 6th year to build the reserve fund.

Councillor Evans will provide copies to council of two municipalities that are projected at a loss.

John from Descon team indicates they have been managing Mattawa project, proforma indicates a neutral cash flow and they are now looking at rent increase to remain neutral to match the breakeven point. He recommends we reach out to the Mattawa municipality and obtain

clarification. As for Bonfield, mainly they had an interest rate challenge where rates hiked up do to COVID, our rates are fixed to negate such challenges.

Councillor Evans questioned terms Descon is offering our municipality.

Descon confirmed the terms for amortization are fixed for 35 years with fixed rates the first 5 years, largest liability item is water and sewers, estimated values were applied and needs to be evaluated to have a sustainable project which is dictated by the rents we choose to meet the market demand. A detailed explanation was provided as to how the reserves accumulate.

Councillor Evans states the rent outlined in the report is higher than other municipality's rent

Councillor Bérubé brought up concerns of costs associated with commutes to outside communities

Descon discussed comparable components, Sudbury & North Bay. To keep people in our community rents can be slightly reduced to below market rates. Projected costs need to be fact checked as the report presents assumptions which may not be the right fit for our community.

Councillor Bérubé: Assumption example, if building near the Warren arena issue with water system would need to be addressed as new infrastructure would be required.

Mayor confirms that such infrastructure updates would need to be reflected in the projections.

Descon indicates site selection is an assumption in this capital costing. A cash allowance of \$1.89mil is included for such issues as raised by Councillor Bérubé.

Mayor discussed working with Descon to work the numbers, such as reducing the rent and obtain firm quotes, to reach a desirable report.

Descon confirmed the annual rent increase of 2.8% was attained by looking at recent rent control increases which was capped by the province.

Councillor Evans confirmed it is not to our community's advance to have higher rent increases.

Councillor Bérubé mentions that delinquent rent payments become a liability to the Municipality

Descon spoke to financial sustainability and costs associated with unexpected expenses

Councillor Bérubé questioned who selected the number of units for our Municipality.

Mayor provided details relating to the inquiry.

Councillor Bérubé commented that the reality is that we are not a municipality with funds to spare.

CAO indicates when the idea was launched, we started with a market study. Surveys started mid January 2025 and survey results are what drove the information in this presentation.

Councillor Bérubé: questioned when in January the survey's start as she was not made privy to this until March 27th.

CAO advised three communities were approached to see if there was any appetite to have a similar project, it was in the newsletter and not tabled at any council meeting as it was not a municipal project but a Descon project.

Mayor clarified if survey results showed no interest the project would not have moved forward.

Descon indicates the number of units is subjective, they arrived at 31 units as this is the maximum number of units allowed for the two sites. If municipality agrees to waive the property Tax, then the rents are adjusted accordingly. If or when property taxes are implemented rent is again adjusted accordingly.

Interest only being paid back for the first three or four years gives you a safety net in the event you have vacancies.

Property Management fees of 4% are proposed fees based on industry average cost and is a place holder that can be adjusted. Descon proposes 3%. Property Management fees that can be held back during the initial tenant intake until most units are full.

Update was provided on the Bonfield project where initial forecasted operating costs did not meet their requirements.

Councillor Evans stated the original operating cost estimates given where 8% to 11% of gross revenue which is a low value. Current rate is 18%. Fact finding established and Descon indicates they will confirm costs to ensure there are no deficiencies.

Municipalities have forgone on Appliances as life expectancy is only 5 years

St. Charles have several sites they are looking at and the municipality has yet to establish numbers.

To address the topic of "Build Canada Homes Program", past such programs have not produced favourable results. Sudbury and surrounding areas have not received much in funding from these programs. Descon indicates they have assisted other communities in completing such grant

applications funding and they are willing to assist our Municipality with this.

Mayor confirms there is a lot of planning, taking the first steps in planning is a step in the right direction for the future of this municipality and does not mean the project is necessarily going to go through.

Councillor Bérubé indicates if we proceed, we have to be very careful, we have to plan everything and ensure the residents are included in the process.

Councillor Evans supports sustainable housing and we all want Markstay to grow, what we need is an answer that meets our objective, what is heard at the moment is not it, and will gladly work with Descon to come up with a better solution if it means we build just 10 somewhere that makes more sense, let's do it, let's figure out what the market rents are and what we can do, make a spreadsheet that works and then I would be happy to move forward. That would be for the community, but we need to get there before hand, not build then budget later. We need a full proof budget to start with, there will be a bit of risk, but we need it to be where I plan is, in the middle of the risk spectrum.

Councillor Schell agrees we need to proceed with caution to make sure that it is sustainable for the Municipality and definitively get some more feedback to make sure we can achieve and a 100% occupancy rate in the time frame to make it feasible.

Councillor Schell questioned if Council decides to pull the plug before shovels hit the ground is there going to be a penalty to the Municipality.

Descon's commitment is that if there is a need in the community, they will prepare the document that supports that and a budget that they think is reasonable, if council decides they do not want to proceed Descon's commitment is that there is no cost to the municipality.

Descon indicates the time frame we were looking at launching this project was in 2025, does this mean will we are now looking at 2026? Mayor advised council will decide this evening and then take the next step.

Deputy Mayor agreed we do need to be very cautious cause we do have to be responsible and take care of our taxpayers and take baby steps starting with phase 1. Urges taxpayers to communicate their questions via email so we can address all concerns.

MAYOR: No other comments, if we take the first baby step, changes can be made in the contract such as number of units and locations. There is also room for all kinds of growth in our municipality. A concerned citizen reached out indicating that now they can not possibly grow because we are bringing housing, and all the rumours shared to this person were false.

Councillor Bérubé stated that the municipality must be transparent to minimize rumours.

MAYOR: Indicates that council is very transparent and invites anyone who wants to meet with Mayor, CAO, or deputy to please contact the CAO and schedule a meeting to discuss things.

Councillor Evans advised that transparency is not the issue, getting the information out to the community is the issue and we can do this via Facebook, social media, and newsletters.

CAO: What are the next steps, is a subcommittee composed of community members, council, staff and Descon.

MAYOR: Does council want to take the first step in proceeding, if so as a Resolution would be required to take the first step.

Deputy Mayor questioned how we will proceed to select committee members and identify if it is going to be a working committee through the day or an evening committee.

Mayor advised interested parties are to submit a letter of interest.

CAO proposal, meeting next Tuesday and bring forth draft terms of reference at that meeting.

Councillor Evans requested suggestions from Descon on how to do this as it would be similar to picking a board for the none profit and perhaps these members could carry on to the board if we decide to go ahead later.

Descon can provide other examples and terms of reference is a good start for guidelines.

Francine Bérubé left the meeting at 7:32 pm.

Francine Bérubé joined the meeting at 7:35 pm.

2025-SCM-59

Moved by: Francine Bérubé

Seconded by: Laura Schell

THAT Council proceed with the next steps regarding an attainable housing development which is to set up a working group composed of community members, council members, staff, and the project team.

CARRIED

8. Adjournment

2025-SCM-60

Moved by: Francine Bérubé

Seconded by: Laura Schell

THAT Council adjourn the meeting at 8:38 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
SPECIAL COUNCIL MEETING FOR THE TERM OF 2022-2026

Monday, June 2, 2025, 5:30 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Francine Bérubé, Ross Evans

Staff: Kim Morris, Denise Hamilton, Jacinthe Rochon

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance, performed land acknowledgement and reminded attendees to silence their cell phones.

2025-SCM-61

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council opens the Regular Council Meeting at 5:30 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-SCM-62

Moved by: Francine Bérubé

Seconded by: Ross Evans

THAT Council accepts the agenda as presented.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns were brought forward.

6. Reports from Committees, Municipal Officers, Department Head

No reports tabled.

7. New Business

7.a Declaration of Vacant Council seat

Councillor has moved to Saskatchewan; her seat is now vacant.

2025-SCM-63

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Councillor Laura Schell's seat be declared vacant effective June 1st, 2025.

FURTHER THAT Council proceed with filling the Council vacancy by appointment as outlined in By-Law 2023-19.

CARRIED

7.b Attainable Housing Working Group

Following up from last week's meeting CAO provided update on creating a working group and advised no terms of reference have yet to be developed. Inquired if council had an appetite to engage the Finance Committee to oversee the project as their Term of Reference does run in line with some of the municipality's long-range plans.

Councillor Bérubé feels that without a final 2025 budget and audits she cannot move forward with this project.

Deputy Mayor, concern is that they may be people who may want to sit on this committee and inquired about vacant Finance Committee seats. CAO confirms there is one vacancy on the Finance Committee.

Councillor Evans indicates we should put it to the Finance Committee to see where it goes and let the committee decide if they can manage the project.

CAO advised that Ecole St. Thomas has a vacant field they wish to declare surplus.

CAO provided update on taxes and tax sales process for such properties. Minimum bids are posted, and anyone can bid on them.

2025-SCM-64

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council authorizes the CAO/Clerk to proceed with the Expression of Interest in Surplus School Board Property for the École St. Thomas vacant parcel of land for new housing development.

CARRIED

7.c 2025 Budget

Representatives from KPMG provided presentation for final draft 2025 Capital budget.

2025-SCM-65

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-20.

CARRIED

Amendment:

2025-SCM-66

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-20.

CARRIED

2025-SCM-67

Moved by: Ross Evans

Seconded by: Francine Bérubé

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-21.

CARRIED

Amendment:

2025-SCM-68

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-21.

CARRIED

8. **Adjournment**

2025-SCM-69

Moved by: Francine Bérubé

Seconded by: Ross Evans

THAT Council adjourn the meeting at 6:44 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
SPECIAL COUNCIL MEETING FOR THE TERM OF 2022-2026

Monday, June 23, 2025, 6:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Francine Bérubé, Ross Evans

Staff: Kim Morris

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

2025-SCM-74

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council opens the Regular Council Meeting at 6:00 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-SCM-75

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council accepts the agenda as presented.

CARRIED

5. Disclosure of Pecuniary Interest and General Nature Thereof

No Concerns Tabled.

6. New Business

6.a Interview for Council Vacancy

2025-SCM-76

Moved by: Ross Evans

Seconded by: Francine Bérubé

THAT the following individuals who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy. Be considered for appointment to fill such vacancy:

Maria Cerilli

Pierre Frappier

Mark Lavallée

CARRIED

7. Closed Session

2025-SCM-77

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council move to Closed Session at 6:26 pm.

CARRIED

2025-SCM-78

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council open the Closed session at 6:28 pm.

CARRIED

2025-SCM-79

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council approve the Closed session agenda as presented.

CARRIED

2025-SCM-80

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council adjourns the Closed meeting at 7:02 pm.

CARRIED

2025-SCM-81

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council move to Open session at 7:03 pm.

CARRIED

7.a Discussion

8. By-Laws

8.a By-Law 2025-22 to Appoint one Councillor as per By-Law 2023-19

As a result of a tied vote bylaw was deferred.

9. Adjournment

2025-SCM-82

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council adjourn the meeting at 7:54 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
COMMITTEE OF THE WHOLE

Tuesday, June 24, 2025, 5:30 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Francine Bérubé, Ross Evans

Staff: Kim Morris

1. Opening Remarks and call meeting to order

2025-COW-25

Moved By Francine Bérubé

Seconded By Rachelle Poirier

THAT Council opens the meeting at 5:30 pm.

CARRIED

2. Roll Call

3. Closed Session

2025-COW-26

Moved By Ross Evans

Seconded By Rachelle Poirier

THAT Council move to Closed Session at 5:31 pm.

CARRIED

2025-COW-27

Moved By Rachelle Poirier

Seconded By Ross Evans

THAT Council open the Closed session at 5:32 pm.

CARRIED

2025-COW-28

Moved By Rachelle Poirier

Seconded By Ross Evans

THAT Council approve the Closed session agenda as presented.

CARRIED

2025-COW-29

Moved By Ross Evans

Seconded By Rachelle Poirier

THAT Council adjourns the Closed meeting at 6:49 pm.

CARRIED

2025-COW-30

Moved By Ross Evans

Seconded By Rachelle Poirier

THAT Council move to Open session at 6:49 pm.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature

No concerns tabled.

5. Approval of Agenda

2025-COW-31

Moved By Ross Evans

Seconded By Rachelle Poirier

THAT Council adopts the agenda as presented.

CARRIED

6. New Business

6.a Noise By-Law Report

THAT Council supports the recommendations that follow:

1. If Council desires further clarity, an addition to Schedule A could reinforce the agricultural exemption as it relates to LGDs:

“Barking by Livestock Guardian Dogs used in a Normal Farm Practice may be considered exempt under Section 4.1(k), provided the noise is clearly associated with active livestock protection on land zoned for agricultural purposes.” Recommended by OFA and SEBBS.

2. SEBBS staff recommend continuing to resolve nuisance complaints through education and progressive enforcement, not by altering by-laws in response to isolated, unresolved disputes.

3. That Council supports the development of a public education initiative to improve understanding of the Noise By-law as it relates to barking dogs and rural living. This may include updated web content, a frequently asked questions (FAQ) handout, and communications to explain how enforcement is carried out, what constitutes “unreasonable or likely to disturb”, and the responsibilities of both dog owners and complainants.

CARRIED

7. Adjournment

2025-COW-32

Moved By Rachelle Poirier

Seconded By Ross Evans

THAT Council adjourn the meeting at 7:00 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
REGULAR COUNCIL MEETING FOR THE TERM OF 2022-2026

Monday, June 16, 2025, 6:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, Francine Bérubé, Ross Evans

Staff: Kim Morris, Ronny Theiss, Vincent Whynott, Jacinthe Rochon,
Denise Hamilton

1. Opening remarks and call meeting to order

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

2025-RCM-70

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council opens the Regular Council Meeting at 6:00 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

4. Approval of the Agenda

2025-RCM-71

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council accepts the agenda as presented.

CARRIED

5. Closed Session

2025-RCM-72

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council move to Closed Session at 6:02 pm.

CARRIED

Amendment:

2025-RCM-73

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council open the Closed session at 6:03 pm.

CARRIED

Amendment:

2025-RCM-75

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council approve the Closed session agenda as presented.

CARRIED

Amendment:

2025-RCM-76

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council adjourns the Closed session at 6:51 pm.

CARRIED

Amendment:

2025-RCM-77

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council move to Open session at 7:02 pm.

CARRIED

6. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns tabled.

7. Petitions and Delegations

7.a Delegation - Service Line Warranty Program

Service Line Warranty program presentation by Elise Dostal of Local Authority Services.

A request was made for council to see the agreement of what is being offered to our Municipality before making a decision. A question was also tabled inquiring if the contractors would be fully licensed to operate in Ontario and endorsement inquiry made as it is the private homeowner who would be entering into the agreement.

Elise confirmed it is for the Municipality to endorse the partnership. With Council's endorsement the partnership can be offered as a credibility to the community and the contractors will be fully qualified.

8. Public Inquiries

Mr. Turcot, 880 Dupuis Road:

1) When are the 2023 & 2024 audits going to be brought out.

CAO advised KPMG are aiming for end of June or July for the 2023. No date has been set for the 2024 audit.

2) When will the 2025 budget be available for the public.

CAO confirmed the 2025 Budget will be posted on Facebook and Website this week.

9. Reports from Committees, Municipal Officers, Department Head

No reports tabled.

10. Consent Agenda

10.a Adoption of Minutes

Councillor Bérubé opposed the consent agenda. Discussions revealed that there are no discrepancies and Mayor advised minutes are in order.

2025-RCM-78

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council approves the Consent Agendas as presented.

CARRIED

10.a.1 FNC April 15, 2025 Minutes

10.a.2 RCM April 22, 2025 Minutes

10.a.3 SCM April 24, 2025 Minutes

10.a.4 COW April 28, 2025 Minutes

10.a.5 COW April 29, 2025 Minutes

10.a.6 COW May 12, 2025 Minutes

10.a.7 COW May 26, 2025 Minutes

11. Routine Management Reports

11.a March 2025 Cash Disbursements

Councillor Bérubé questions conference expense on page 8 as the cost for the conference is not clearly indicated. It was confirmed that the conference registration expense occurred in 2024 and posted accordingly.

Discussed final conference costs are to be outlined so council can be informed of total cost.

2025-RCM-79

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council accepts the March 2025 Cash Disbursements reports as presented.

CARRIED

11.b May 2025 Cash Disbursements

Penalties relating to OMERS were questioned. Jacinthe confirmed it is as a result of late payments due to the municipality being short staffed. It was also confirmed the municipality will be going electronic therefore reducing late charges.

It was requested that the Cenotaph charges outlined on page 5 for the Markstay Cenotaph should be applicable to Warren as well.

2025-RCM-80

Moved by: Ross Evans

Seconded by: Francine Bérubé

THAT Council accepts the May 2025 Cash Disbursements reports as presented.

CARRIED

11.c Library Reports

CAO provided breakdown of reports submitted by the Library.

2025-RCM-81

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council accepts the Library reports as presented.

CARRIED

12. Correspondence for Council's information only

- 12.a Manitoulin-Sudbury District Services Board
- 12.b Sudbury East Planning Board Audited Financial Statements
- 12.c Public Health Sudbury and District
- 12.d Municipal Property Assessment Corporation (MPAC)
- 12.e Sudbury East Municipal Association (SEMA)
- 12.f Association of Municipalities of Ontario

13. New Business

- 13.a Backyard Hen By-Law - First Draft

By-law officer provided details relating to the draft bylaw.

2025-RCM-82

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council receive this report and draft by-law for discussion and comment, and direct staff to proceed with posting the draft by-law for public consideration and comment on the Municipal website. Comments will be collected and presented to council with staff recommendations for a second draft bylaw to be presented by October of 2025.

DEFEATED

- 13.b 2025-2028 Markstay-Warren Landfill Site Annual Monitoring and Reporting

Public Works Manager will circulate report for council. Annual monitoring is up for retendering. Quote update provided. Tender to go out for 2025 to 2028. Cu

2025-RCM-83

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT council approve the Pinchin proposal for the 2025 spring monitoring at the cost \$10,800.00 before taxes.

CARRIED

- 13.c Tax Arrears Repayment Update

Tax arrears update provided. Real tax procedures have started. CAO advised over 50% tax arrears have been collected, and collections are ongoing.

13.d Public Works Recommendations

Four recommendations were to be brought forth from the Public Works Committee meeting.

First recommendation being road access agreement to facilitate development in a seasonal road maintenance allowance area. Agreement would require signage by the municipality, insurance by the homeowner, and expectations to be outlined. Other municipalities have such an agreement in place. CAO confirmed the agreement will go through legal review to ensure the municipality is protected.

Second recommendation was regarding landfill attendant building requesting council approval of the ATCO quote and that the existing building be declared surplus.

Third recommendation is relating to the current radio system which is currently out of service. Request made that council use reserve funds to update the radio system to a digital system.

Councillor Evans inquired about the landfill site building which was recently replaced. PW Manager confirms it was replaced in 2023. Repairs and maintenance are inadequate to declare the unit safe. Mayor questioned if ATCO quote approved when will the unit be available. Public Works Manager advised the container is mobile and can easily be moved and in place before winter. Also, confirms the cost is a purchase not a rental.

Councillor Evans opposes the motion.

Regarding the Communications equipment the Deputy Mayor clarified that although we are dealing with budget restraints a better system is required for employee who are working in the field without proper communication devices. Current radios are archaic, and the recommendation will also update Fire Department's equipment. Public Works Manager provided more details regarding current state of existing communication units for both departments and advised over 60% of our municipality's cell phone reception is very poor. CAO confirmed lead hands have cell phones as well as coordinator of Parks and Recreation, not other employees.

Councillor Evans advised he is not prepared to move forward with this motion.

PW Manager advised app for cell phones augments communications however not as effective as digital technology.

Deputy Mayor questions when the existing unit will be repaired to protect our employees.

We are waiting for technician to come out this week who will also be checking signal levels. Costs of repeater is \$5,000.00.

Mayor request Public Works come up with different options or systems to improve communications for both departments.

2025-RCM-84

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT council direct staff to create Road Access Agreements with property owners seeking to develop existing lots accessed via unmaintained or seasonally maintained municipal road allowances to be presented to council for final approval, and;

THAT Council direct staff to develop a policy and process to allow residents with property accessed via municipally unmaintained or seasonally maintained road allowances to apply for Road Access Agreements.

CARRIED

14. By-laws

14.a By-Law 2025-23 to Appoint Fire Chief - Vincent Whynott

Councillor Bérubé opposes the bylaw.

Councillor Evans recommends moving forward requesting that Job postings be in place for every position.

CAO recommended we can bring forward the bylaw for succession planning and remove the recommendation for succession planning.

2025-RCM-85

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-23.

CARRIED

Amendment:

2025-RCM-86

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-23.

CARRIED

14.b By-Law 2025-24 To Appoint Treasurer - Jacinthe Rochon

CAO provided update on job posting for treasurer. MFOA, Municipal Financial Officer Association, was approached to obtain a list of potential candidates and it was recommended that we promote from within.

Mayor spoke to the posting and applicants unfortunately the position was not filled.

Councillor Bérubé congratulates Jacinthe.

2025-RCM-87

Moved by: Francine Bérubé

Seconded by: Ross Evans

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-24.

CARRIED

Amendment:

2025-RCM-88

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-24.

CARRIED

14.c By-Law 2025-17 To Indemnify Council and Employees

Bylaw was brought forward from previous meeting to allow more time for review.

Councillor Bérubé opposes the bylaws.

2025-RCM-89

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-17.

CARRIED

Amendment:

2025-RCM-90

Moved by: Rachelle Poirier

Seconded by: Ross Evans

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-17.

CARRIED

- 14.d By-Law 2025-19 To confirm the proceedings of Council

2025-RCM-91

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council performs the 1st and 2nd reading of proposed By-Law 2025-19

CARRIED

Amendment:

2025-RCM-92

Moved by: Rachelle Poirier

Seconded by: Francine Bérubé

THAT Council performs the 3rd reading and final reading of proposed By-Law 2025-19.

CARRIED

15. Motions

- 15.a Suspend Housing Venture - Councillor Bérubé

Mayor feels we should keep all development lines open to all other opportunities.

Councillor Bérubé advised her motion does allow opportunities for other companies.

Councillor Evans advised attainable housing committee can be approached for future proposals.

Deputy Mayor request Descon approach the committee with other options.

2025-RCM-93

Moved by: Francine Bérubé

Seconded by: Ross Evans

THAT we suspend the housing venture with Descon until we know the prices and amount of apartment units being built. It is not logical to go in blindly.

The price of 12.7 million is a hefty amount of money and should be studied in depth.

Prime Minister Carney is proposing grants to build prefabricated housing in the near future. Perhaps it would be logical to look into these grants.

CARRIED

16. Notice of Motions

Deputy Mayor Notice of Motion:

To get a report to have the words "livestock dogs" removed from the By-Law.

Councillor Evans requested it be added to next agenda.

17. Addendum

18. Announcements and inquiries

Mayor congratulates all local school students on the achievements.

Council meeting has 20 viewers online.

Deputy Mayor is honored that pride flag is flying in our municipality during pride month.

Deputy Mayor advised council needs to address concerns about OPP presence in our community yesterday indicating communications with the municipality should have been provided so that council could be in a position to relay details to the community. Mayor and CAO will look into the issue.

CAO advised it is not the council or CAO's responsibility to become involved with legal issues, however, agrees the OPP communications failed with the recent event.

19. Reporting from Closed Session

CAO confirmed Treasurer appointment was discussed during closed session.

20. Adjournment

2025-RCM-94

Moved by: Francine Bérubé

Seconded by: Rachelle Poirier

THAT Council adjourn the meeting at 9:13 pm.

CARRIED

Mayor

Clerk

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
FINANCE COMMITTEE MEETING FOR THE TERM OF 2022-2026

Tuesday, June 10, 2025, 5:30 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Mayor & Council: Steven Olsen, Rachelle Poirier, John Nipius, Mark Corner, Ross Evans
Staff: Kim Morris, Jacinthe Rochon, Denise Hamilton

1. Opening Remarks and call meeting to order

2025-FNC-12

Moved by: John Nipius

Seconded by: Mark Corner

THAT Council opens the Finance Committee Meeting at 5:30 pm.

CARRIED

2. Roll Call

Regrets: Danny Putman, Jim Putman

3. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns tabled.

4. Adoption of Agenda

2025-FNC-13

Moved by: Ross Evans

Seconded by: Rachelle Poirier

THAT Council accepts the agenda as presented.

CARRIED

5. Approval of previous meeting minutes

2025-FNC-14

Moved by: John Nipius

Seconded by: Mark Corner

THAT the May 13th, 2025, Finance Committee Meeting minutes be approved.

CARRIED

6. New Business

6.a Review of February and March Cash Disbursements

February Cash Disbursement Review:

Jacinthe Rochon provided explanations as to what corrections were made. Question tabled regarding the taxes for pumphouse, further review required.

March Cash Disbursement Review:

Further communication with insurer to take place regarding various questionable facility insurance costs.

Discussed tendering for quotes and advised that process may take a few months.

2025-FNC-15

Moved by: Rachelle Poirier

Seconded by: Mark Corner

THAT the corrections to the March 2025 cash disbursements be accepted.

CARRIED

6.b Cash Disbursements - May 2025

Details were provided on the May 2025 disbursements.

Committee was advised that changes are forthcoming where cheques will no longer be required and this will speed up payment process.

Travel expense policy or process request made to outline limitations for alcohol and meals.

It was advised to ensure contract workers carry WSIB insurance to minimize municipal liability.

2025-FNC-16

Moved by: Mark Corner

Seconded by: John Nipius

THAT the May 2025 cash disbursements be accepted as presented.

CARRIED

6.c Attainable Housing Projects

CAO provided update on the housing projects advising a request was made for the creation of a working group to manage the requests for municipal support. CAO suggested the Finance Committee take on this task and requested direction on how to move forward.

Discussed process for land severances and municipal responsibilities to manage such a project.

Finance Committee discussed heading the project to start and have a working group in place down the road if required.

Discussed options for condos and rentals, or a combination of both, this would alleviate some of the financial burden for the municipality.

It was recommended that developers address the committee to table their vision for our community.

Discussions to continue at our next meeting.

It is recommended that committee vacancies be posted in September to fill vacant seats.

7. **Date of Next Meeting**

Next meeting will be held on July 8th at 5:30.

8. **Adjournment**

2025-FNC-17

Moved by: John Nipius

Seconded by: Mark Corner

THAT Council adjourns the meeting at 6:59 pm.

CARRIED

Mayor

Clerk

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/10/2025	SUNWIRE INC.			
01/31/2025	Receiver General	Admin-Long distance charges-January	GENERAL GOVERNMENT:Administration	-4.68
		HST Rebate		-0.52
02/01/2025	Receiver General	Warren Garage for February	TRANSPORTATION SERVICES:Public Works:W...	-25.44
		Warren Garage for February	TRANSPORTATION SERVICES:Public Works:W...	-35.57
		Markstay Station for February	PROTECTION SERVICES:Fire Department:Mark...	-25.44
		Markstay Station for February	PROTECTION SERVICES:Fire Department:Mark...	-35.57
		Awrey Station for February	PROTECTION SERVICES:Fire Department:Awre...	-25.44
		Awrey Station for February	PROTECTION SERVICES:Fire Department:Awre...	-35.57
		Warren Arena for February	RECREATION & CULTURAL SERVICES:Arena/...	-25.44
		Warren Arena for February	RECREATION & CULTURAL SERVICES:Arena/...	-35.57
		Library for February	RECREATION & CULTURAL SERVICES:Library	-25.44
		Library for February	RECREATION & CULTURAL SERVICES:Library	-35.57
		Warren Station for February	PROTECTION SERVICES:Fire Department:Warr...	-25.44
		Warren Station for February	PROTECTION SERVICES:Fire Department:Warr...	-35.57
		MARKstay Garage for February	TRANSPORTATION SERVICES:Public Works:M...	-25.44
		Markstay Garage for February	TRANSPORTATION SERVICES:Public Works:M...	-35.57
		MARKstay Office for February	GENERAL GOVERNMENT:Administration	-203.52
		Markstay Office for February	GENERAL GOVERNMENT:Administration	-155.39
		HST Rebate		-86.78
TOTAL				-877.96
02/10/2025	Lise Branconni...			
02/08/2025	GRANT - Senior...	V-Day dinner meal	RECREATION & CULTURAL SERVICES	-4,725.00
TOTAL				-4,725.00
02/24/2025	MJ ELECTRIC			
01/06/2025	Receiver General	Arena-Kitchen -Replace Breaker Panel, GFCI Receptacle	RECREATION & CULTURAL SERVICES:Arena/...	-3,633.44
		HST (ON) on purchases (Input Tax Credit)		-472.35
TOTAL				-4,105.79
02/20/2025	Receiver Gene...			
02/20/2025		PW-Radio Licence Renewal	ENVIRONMENTAL SERVICES:Public Works	-1,088.92
		FD-Radio Licence Renewal	PROTECTION SERVICES:Fire Department	-2,094.06
TOTAL				-3,182.98

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/24/2025	Josee Pitre			
02/24/2025	GRANT - Senior...	Seniors Grant-Feb.8/25 Event Supplies	GENERAL GOVERNMENT:Council	-536.41
	Receiver General	HST Rebate		-59.25
TOTAL				-595.66
02/24/2025	EMPLOYEE			
02/24/2025		Rec-Payroll missed in ADP	RECREATION & CULTURAL SERVICES:Arena/...	-558.70
TOTAL				-558.70
02/24/2025	TAXPAYER			
01/29/2025		Admin-Refund PAP Withdrawn in Error R#4-637	GENERAL GOVERNMENT:Administration	-440.17
TOTAL				-440.17
02/24/2025	JENNIFER DE...			
02/03/2025		Admin-Website Mtce	GENERAL GOVERNMENT:Administration	-137.50
TOTAL				-137.50
02/24/2025	EMPLOYEE			
01/29/2025	GRANT - Senior...	Seniors Grant-Project Manager-January 2025	GENERAL GOVERNMENT:Council	-1,435.00
	GRANT - Senior...	Seniors Grant-Project Manager-January 2025	GENERAL GOVERNMENT:Council	-254.20
TOTAL				-1,689.20
02/24/2025	LISE PILKEY			
02/24/2025		Multi Use-Cleaning Feb/25	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-1,075.00
		Municipal Office-Cleaning Feb/25	GENERAL GOVERNMENT:Administration:Markst...	-546.96
		FD-Markstay Station-Cleaning Feb/25	PROTECTION SERVICES:Fire Department:Mark...	-546.96
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-139.75
	Receiver General	HST Rebate		-120.83
TOTAL				-2,429.50

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/24/2025	EMPLOYEE			
01/31/2025	Receiver General	Library-OLS Conference & Awards Gala- Toronto and ret... HST Rebate	RECREATION & CULTURAL SERVICES:Library	-484.07 -53.47
TOTAL				-537.54
02/24/2025	CASH			
02/24/2025	Receiver General	Arena-Misc Repair Suppllies-Toilet seat, plumbing, skate... HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/...	-178.14 -23.16
TOTAL				-201.30
02/26/2025	ERIC'S MOBIL...			
02/20/2025	Receiver General	FD-Unit#1531-Replace Broken Drain Valve on Main Intake HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-329.13 -36.35
TOTAL				-365.48
02/26/2025	MW Firefighter...			
02/21/2025	GRANT - Senior...	Seniors Grant-Feb.8/25 Event Servers	GENERAL GOVERNMENT:Council	-300.00
TOTAL				-300.00
02/26/2025	ST CHARLES ...			
01/25/2025	GRANT - Senior... Receiver General	Seniors Grant-Bowling Event HST Rebate	GENERAL GOVERNMENT:Council	-244.22 -26.98
TOTAL				-271.20
02/26/2025	Technical Stan...			
02/14/2025		Rec-Annual Elevator License	RECREATION & CULTURAL SERVICES:Arena/...	-262.50
TOTAL				-262.50

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/26/2025	Turbo Mobile S...			
01/27/2025	Receiver General	FD-Unit#1511-Fuel System Warning Light HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-211.16 -23.32
01/27/2025	Receiver General	PW-Unit 375-Transmission Sensor Issues-Wiring Repairs HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-412.13 -45.52
02/11/2025	Receiver General	FD-Unit#1541-Repair Leak from Pump Fittings HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-456.17 -50.39
02/11/2025	Receiver General	FD-Unit#1531-Replace Broken Ladder Hold Down HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-254.40 -28.10
02/21/2025	Receiver General	PW-#338-Diagnostics and Repairs, Lights Sensors HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-569.86 -62.94
02/21/2025	Receiver General	PW-#375-New Harness to Fix Transmission Issues HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-1,897.82 -209.63
TOTAL				-4,221.44
02/26/2025	VIPOND			
12/30/2024	Receiver General	Arena-Emergency Sprinkler Leak Repair HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/...	-2,369.00 -307.97
TOTAL				-2,676.97
02/26/2025	1894 INC.			
02/01/2025	Receiver General	PW-Weather Tracker & Compliance Software - 1 year HST Rebate	ENVIRONMENTAL SERVICES:Public Works	-3,307.20 -365.30
TOTAL				-3,672.50
02/26/2025	ACCESS COPY...			
01/01/2025	Receiver General	LIB-Annual Licence HST Rebate	RECREATION & CULTURAL SERVICES:Library	-101.76 -11.24
TOTAL				-113.00
02/26/2025	BAKER TILLY ...			
01/31/2025	Receiver General	Multi Use-Move of Offices HST Rebate	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-1,064.66 -117.60
TOTAL				-1,182.26

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/26/2025	BEATTY PRINT...			
02/10/2025	GRANT - PAFO Receiver General	PAFO Grant-Newsletter HST Rebate	GENERAL GOVERNMENT:Council	-1,255.15 -138.64
TOTAL				-1,393.79
02/26/2025	BIG MOUTH C...			
02/03/2025	GRANT - PAFO Receiver General	PAFO Grant-February Newsletter-writing and design HST Rebate	GENERAL GOVERNMENT:Council	-463.23 -51.17
TOTAL				-514.40
02/26/2025	BRANDT			
01/23/2025		PW-W.Garage-Carbides PW-M.Garage-Carbides	TRANSPORTATION SERVICES:Public Works:W... TRANSPORTATION SERVICES:Public Works:M...	-181.03 -181.03
	Receiver General	HST Rebate		-39.99
01/23/2025		PW-W. Garage-Plow Blade Wear Parts	TRANSPORTATION SERVICES:Public Works:W...	-1,975.89
	Receiver General	HST Rebate		-218.25
01/29/2025		PW-#366 Conveyor Chains for Sander	TRANSPORTATION SERVICES:Public Works:V...	-1,004.86
		PW-#338 Conveyor Chains for Sander	TRANSPORTATION SERVICES:Public Works:V...	-1,004.86
		PW-#375 Conveyor Chains for Sander	TRANSPORTATION SERVICES:Public Works:V...	-1,004.86
		PW-#343 Conveyor Chains for Sander	TRANSPORTATION SERVICES:Public Works:V...	-1,004.89
	Receiver General	HST Rebate		-443.97
02/03/2025		PW-M. Grader-Maintenance Contract Jan/25	TRANSPORTATION SERVICES:Public Works:V...	-396.21
	Receiver General	HST Rebate		-43.76
02/03/2025		PW-W. Grader-Maintenance Contract Jan/25	TRANSPORTATION SERVICES:Public Works:V...	-262.22
	Receiver General	HST Rebate		-28.96
02/03/2025		PW #345- Mtce Contract Jan/25	TRANSPORTATION SERVICES:Public Works:V...	-925.08
	Receiver General	HST Rebate		-102.18
TOTAL				-8,818.04
02/26/2025	CO-OP REGIO...			
11/26/2024		Rec-Salt bags, Nails	RECREATION & CULTURAL SERVICES:Arena/...	-177.18
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-23.03
12/04/2024		Rec-Arena-Salt, & Misc Supplies	RECREATION & CULTURAL SERVICES:Arena/...	-104.18
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-13.54
01/15/2025		Library-Drywall Screws & Plugs	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-8.74
	Receiver General	HST Rebate		-0.96
01/22/2025		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awre...	-483.25
	Receiver General	HST Rebate		-53.38
01/22/2025		PW-M.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:M...	-2,726.02

Total Cash Disbursements

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04/14/25

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
	Receiver General	HST Rebate		-301.10
01/22/2025		PW-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,741.69
	Receiver General	HST Rebate		-192.38
01/22/2025		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:M...	-1,521.86
	Receiver General	HST Rebate		-168.10
01/31/2025		PW-Finance Charge	ENVIRONMENTAL SERVICES:Public Works	-8.41
02/03/2025		PW-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,903.19
	Receiver General	HST Rebate		-210.22
02/03/2025		PW-M.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:M...	-2,143.53
	Receiver General	HST Rebate		-236.77
02/05/2025		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awre...	-453.20
	Receiver General	HST Rebate		-50.06
02/11/2025		PW-M. Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:M...	-1,825.62
	Receiver General	HST Rebate		-201.65
02/11/2025		PW-W.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,872.88
	Receiver General	HST Rebate		-206.87
02/12/2025		PW-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,546.45
	Receiver General	HST Rebate		-170.82
02/12/2025		PW-M. Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:M...	-1,547.22
	Receiver General	HST Rebate		-170.90
02/12/2025		PW-W.Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:W...	-1,054.00
	Receiver General	HST Rebate		-116.42
02/19/2025		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awre...	-463.38
	Receiver General	HST Rebate		-51.18
02/20/2025		PW-W. Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,688.26
	Receiver General	HST Rebate		-186.48
02/20/2025		PW-W.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:W...	-1,067.17
	Receiver General	HST Rebate		-117.87
02/20/2025		PW-M. Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:M...	-2,058.13
	Receiver General	HST Rebate		-227.33
TOTAL				-27,093.42
02/26/2025	BRANDT			
01/31/2025		Pw-Finance Charge	ENVIRONMENTAL SERVICES:Public Works	-58.01
TOTAL				-58.01

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04/14/25

Municipality of Markstay-Warren
Cash Disbursements
February 2025

Date	Name	Memo	Class	Paid Amount
02/26/2025	MUNICIPALITY...			
02/03/2025		R#1-073-Interim Tax Bill	ENVIRONMENTAL SERVICES:Waste Managem...	-984.83
02/03/2025		2025 Interim Tax Bill	ENVIRONMENTAL SERVICES:Markstay Water	-659.41
02/03/2025		2025 Interim Tax Bill	GENERAL GOVERNMENT:Rentals:38 Rutland	-1,695.66
02/03/2025		2025 Interim Tax Bill	ENVIRONMENTAL SERVICES:Waste Managem...	-296.28
02/03/2025		2025 Interim Tax Bill	GENERAL GOVERNMENT:Administration:Warren	-93.69
02/03/2025		2025 Interim Tax Bill	ENVIRONMENTAL SERVICES:Warren Water	-527.53
02/03/2025		2025 Interim Tax Bill	ENVIRONMENTAL SERVICES:Warren Sewer	-697.09
02/03/2025		2025 Interim Tax Bill	ENVIRONMENTAL SERVICES:Warren Water	-4,935.22
TOTAL				-9,889.71

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	2783316 ONTARIO...			
05/30/2025		Admin-Return Tax Payment	GENERAL GOVERNMENT:Administration	-1,000.00
TOTAL				-1,000.00
06/04/2025	ADT BY TELUS			
TOTAL				0.00
06/04/2025	BIG MOUTH CON...			
06/02/2025		Admin-June Newsletter, Writing Editing & Des...	GENERAL GOVERNMENT:Administration	-814.08
	Receiver General	HST Rebate		-89.92
TOTAL				-904.00
06/04/2025	CO-OP REGIONAL			
04/30/2025		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,343.11
	Receiver General	HST Rebate		-148.35
04/30/2025		PW-M.Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,226.80
	Receiver General	HST Rebate		-135.51
05/07/2025		PW-W.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,028.65
	Receiver General	HST Rebate		-113.62
05/07/2025		PW-W. Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,056.58
	Receiver General	HST Rebate		-116.70
05/14/2025		PW-W.Garage- Colored Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,141.03
	Receiver General	HST Rebate		-126.03
05/14/2025		PW-M.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,092.33
	Receiver General	HST Rebate		-120.65
05/14/2025		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,129.28
	Receiver General	HST Rebate		-124.74
05/21/2025		PW-M.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-832.01
	Receiver General	HST Rebate		-91.90
05/21/2025		PW-W.Garage-Clear Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,344.27
	Receiver General	HST Rebate		-148.48
05/21/2025		PW-M.Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,109.33
	Receiver General	HST Rebate		-122.53
05/23/2025		PW-W.Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-649.44
	Receiver General	HST Rebate		-71.74
05/30/2025		PW-Warren Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,331.97
	Receiver General	HST Rebate		-147.12
TOTAL				-14,752.17

Total Cash Disbursements

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	CUNNINGHAM SW...			
02/26/2025	Receiver General	Ccl-File#33233-10 HST Rebate	GENERAL GOVERNMENT:Council	-534.24
04/29/2025	Receiver General	Council-File#33233-1-Renewal Letter and An... HST Rebate	GENERAL GOVERNMENT:Council	-59.01
04/29/2025		Council-File No 33233-11	GENERAL GOVERNMENT:Council	-152.64
05/29/2025	Receiver General	Ccl: File#33233-12 HST Rebate	GENERAL GOVERNMENT:Council	-16.86
				-649.75
				-407.04
				-44.96
TOTAL				-1,864.50
06/04/2025	DE LAGE LANDEN...			
04/15/2025	Receiver General	Admin-Mailing System May 15-Aug.14/25 HST Rebate	GENERAL GOVERNMENT:Administration	-152.49
				-16.84
TOTAL				-169.33
06/04/2025	Ecole Camille Perr...			
06/03/2025		Ccl-Grade 8 Bursary	GENERAL GOVERNMENT:Council	-50.00
TOTAL				-50.00
06/04/2025	EMSON MECHANI...			
04/22/2025	Receiver General	FD-M.Station-Repair Broken Toilet in Training... HST Rebate	PROTECTION SERVICES:Fire Department:Markstay Station	-243.41
				-26.89
TOTAL				-270.30
06/04/2025	Fire Marshal's Pu...			
05/23/2025	Receiver General	FD-Public Education Material & Handouts HST Rebate	PROTECTION SERVICES:Fire Department:Fire Prevention	-407.04
05/23/2025	Receiver General	FD-Public Education Handouts HST Rebate	PROTECTION SERVICES:Fire Department:Fire Prevention	-44.96
				-79.35
				-8.76
TOTAL				-540.11

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	FIRST AID TRAINI...			
TOTAL				0.00
06/04/2025	G. STEPHEN WAT...			
04/08/2025		PW-File#75228-Review Misc Road Issues	TRANSPORTATION SERVICES:Public Works	-1,640.88
	Receiver General	HST Rebate		-181.25
05/09/2025		Ccl-File#75228	GENERAL GOVERNMENT:Council	-877.68
	Receiver General	HST Rebate		-96.95
TOTAL				-2,796.76
06/04/2025	JANIX			
04/24/2025		Arena-Cleaning Supplies & Paper Products	RECREATION & CULTURAL SERVICES:Arena/Hall	-220.25
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-28.63
04/28/2025		Admin-Clean Up Week-Supplies for Schools	GENERAL GOVERNMENT:Administration	-55.25
	Receiver General	HST Rebate		-6.10
05/06/2025		Arena-Water Softener, Paper Products	RECREATION & CULTURAL SERVICES:Arena/Hall	-272.78
	Receiver General	Multi0Use-Paper Products, Garbage Bags, Mop	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-117.60
		HST (ON) on purchases (Input Tax Credit)		-50.75
05/22/2025		Arean-Misc Cleaning Supplies	RECREATION & CULTURAL SERVICES:Arena/Hall	-239.10
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-31.08
TOTAL				-1,021.54
06/04/2025	KPMG LLP			
04/29/2025		Admin-3rd Progress Billing - 2025 Budget Prep	GENERAL GOVERNMENT:Administration	-16,332.48
	Receiver General	HST Rebate		-1,804.02
TOTAL				-18,136.50
06/04/2025	M & L Supply Fire ...			
04/23/2025		FD-5 SCBA Backpacks-Service & Repair	PROTECTION SERVICES:Fire Department:Fire Fighting	-1,246.46
	Receiver General	HST Rebate		-137.68
05/06/2025		FD-Firefighting Helmet Replacement & Stock	PROTECTION SERVICES:Fire Department:Fire Fighting	-5,330.19
	Receiver General	HST Rebate		-588.75
05/22/2025		FD-Insurance Claim Flood-Clean & Repair S...	PROTECTION SERVICES:Fire Department	-1,860.02
	Receiver General	HST Rebate		-205.45
TOTAL				-9,368.55

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	Manitoulin-Sudbu...			
06/01/2025		Monthly Apportionment-June	PROTECTION SERVICES	-35,901.75
		Monthly Apportionment-June	SOCIAL AND FAMILY SERVICES	-19,736.16
TOTAL				-55,637.91
06/04/2025	MARGARET TINC...			
05/29/2025		Warren Food Bank Expense	PROTECTION SERVICES:Foodbank	-1,070.08
TOTAL				-1,070.08
06/04/2025	Markstay Public S...			
06/03/2025		Ccl-Grade 8 Bursary	GENERAL GOVERNMENT:Council	-50.00
TOTAL				-50.00
06/04/2025	MOTS POUR MAUX			
05/06/2025		Admin-Translate Tax Sale Ad-File#SYMW23-04	GENERAL GOVERNMENT:Administration	-109.62
		Admin-Translate Tax Sale Ad-File#SYMW23-06	GENERAL GOVERNMENT	-109.63
	Receiver General	HST Rebate		-24.22
TOTAL				-243.47
06/04/2025	Northern Melcarm...			
05/09/2025		Admin-PhotoCopier Contract & Copies Charge	GENERAL GOVERNMENT:Administration	-592.42
	Receiver General	HST Rebate		-65.44
TOTAL				-657.86
06/04/2025	Northpoint Comm...			
05/05/2025		Admin-Printer Lease	GENERAL GOVERNMENT:Administration	-729.47
	Receiver General	HST Rebate		-80.57
TOTAL				-810.04

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	Public Health Sud...			
06/01/2025		Municipal Levy - June 2025	HEALTH SERVICES	-14,071.25
TOTAL				-14,071.25
06/04/2025	Publication Voyag...			
05/30/2025		Admin-Tax Sale Ad-File#SYM23-04	GENERAL GOVERNMENT:Administration	-1,131.07
		Admin-Tax Sale Ad-File#SYM23-06	GENERAL GOVERNMENT:Administration	-1,131.06
	Receiver General	HST Rebate		-249.87
TOTAL				-2,512.00
06/04/2025	Student St-Thomas			
06/03/2025		Council-Grade 8 Bursary	GENERAL GOVERNMENT:Council	-25.00
TOTAL				-25.00
06/04/2025	Student St-Thomas			
06/03/2025		Council-Grade 8 Bursary	GENERAL GOVERNMENT:Council	-25.00
TOTAL				-25.00
06/04/2025	REALTAX INC			
04/14/2025		Admin-File#SYM24-34	GENERAL GOVERNMENT:Administration	-1,526.40
	Receiver General	HST Rebate		-168.60
05/06/2025		Admin-File#SYM24--34	GENERAL GOVERNMENT:Administration	-203.52
	Receiver General	HST Rebate		-22.48
05/26/2025		Admin-File SYMW23-04	GENERAL GOVERNMENT:Administration	-1,526.40
	Receiver General	HST Rebate		-168.60
05/26/2025		Admin-File#SYM23-06	GENERAL GOVERNMENT:Administration	-1,526.40
	Receiver General	HST Rebate		-168.60
TOTAL				-5,311.00
06/04/2025	Technical Standar...			
TOTAL				0.00

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	TRANS CANADA S...			
04/24/2025	Receiver General	FD-Repair to 2 SCBA Cylinders HST Rebate	PROTECTION SERVICES:Fire Department:Fire Fighting	-92.26 -10.19
TOTAL				-102.45
06/04/2025	TRUE 802 WIREL...			
05/30/2025	Receiver General	PW-Internet FD-Internet HST Rebate	TRANSPORTATION SERVICES:Public Works PROTECTION SERVICES:Fire Department	-203.52 -152.63 -39.34
TOTAL				-395.49
06/04/2025	Turbo Mobile Serv...			
04/29/2025	Receiver General	FD-Unit#1511-Brake Pot Replacement HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-538.17 -59.44
05/13/2025	Receiver General	FD-Unit#1541-Breakdown on Hwy-Brake Pot HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-736.69 -81.37
TOTAL				-1,415.67
06/04/2025	TAXPAYER			
05/30/2025		Admin-Return Tax Payment	GENERAL GOVERNMENT:Administration	-250.00
TOTAL				-250.00
06/04/2025	WEAVER SIMMONS			
03/14/2025	Receiver General	Ccl-Legal Fees-Matter#88705 HST Rebate	GENERAL GOVERNMENT:Council	-867.00 -95.76
04/18/2025	Receiver General	Ccl-Legal Fees-Matter#88705 HST Rebate	GENERAL GOVERNMENT:Council	-304.26 -33.61
TOTAL				-1,300.63

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/01/2025	EDGEWORX SOL...			
04/01/2025	Receiver General	Admin-Jump Cloud-25 Users HST Rebate	GENERAL GOVERNMENT:Administration	-674.67 -74.52
04/02/2025	Receiver General	Admin-IT Support HST Rebate	GENERAL GOVERNMENT:Administration	-5,495.04 -606.96
04/02/2025	Receiver General	Admin-IT Support HST Rebate	GENERAL GOVERNMENT:Administration	-5,495.04 -606.96
05/01/2025	Receiver General	Admin-Jump Cloud-25 Users HST Rebate	GENERAL GOVERNMENT:Administration	-674.67 -74.52
06/01/2025	Receiver General	Admin-Jump Cloud-25 Users HST Rebate	GENERAL GOVERNMENT:Administration	-674.67 -74.52
06/02/2025	Receiver General	Admin-IT Support HST Rebate	GENERAL GOVERNMENT:Administration	-5,495.04 -606.96
TOTAL				-20,553.57
06/04/2025	ADT BY TELUS			
04/29/2025	Receiver General	Admin-Municipal Office Monitoring HST Rebate	GENERAL GOVERNMENT:Administration:Markstay	-407.71 -45.03
06/04/2025		Admin-Late Payment Charge	GENERAL GOVERNMENT:Administration:Markstay	-6.60
TOTAL				-459.34
06/04/2025	FIRST AID TRAINI...			
04/22/2025	Receiver General	FD-Hydration Packs HST Rebate	PROTECTION SERVICES:Fire Department:Forest Fire	-388.62 -42.93
05/05/2025	Receiver General	FD-Green Book-OHSA Requirements HST Rebate	PROTECTION SERVICES:Fire Department	-166.89 -18.43
05/13/2025	Receiver General	FD-Tag Out & Tag In System for all Equipment HST Rebate	PROTECTION SERVICES:Fire Department:Fire Fighting	-167.90 -18.55
05/27/2025	Receiver General	FD-Earplugs, Bug Spray & Hard Hats for Fore... HST Rebate	PROTECTION SERVICES:Fire Department:Forest Fire	-470.13 -51.93
05/27/2025	Receiver General	FD-Forestry-Cut Resistant Gloves HST Rebate	PROTECTION SERVICES:Fire Department:Forest Fire	-596.21 -65.86
TOTAL				-1,987.45

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/04/2025	EMPLOYEE			
06/03/2025	Receiver General	PW-Reimbursement of Retirement ... HST Rebate	TRANSPORTATION SERVICES:Public Works	-553.87
				-61.18
TOTAL				-615.05
06/10/2025	AFTER SIX AUTO ...			
05/29/2025	Receiver General	PW-Unit#334-No A/c HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,173.84
				-129.66
05/30/2025	Receiver General	PW-#338-No A/c HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-738.53
				-81.57
TOTAL				-2,123.60
06/10/2025	Amazon.com.ca			
05/03/2025	Receiver General	PW-File Organizer for Office HST Rebate	TRANSPORTATION SERVICES:Public Works	-40.60
				-4.49
05/04/2025	Receiver General	PW-Clip Boards to Organize Files in Progress HST Rebate	TRANSPORTATION SERVICES:Public Works	-15.36
				-1.70
05/04/2025	Receiver General	Admin-St.Thomas-Solar Lighting Lib Sign HST Rebate	GENERAL GOVERNMENT:Rentals:Ecole St-Thomas, Warr...	-97.68
				-10.79
05/04/2025	Receiver General	Admin-USB for External Monitors and Ports HST Rebate	GENERAL GOVERNMENT:Administration	-132.24
				-14.61
TOTAL				-317.47
06/10/2025	Armtec INC			
04/21/2025	Receiver General	PW-Cap for Culvert at 22 Rutland HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Culverts	-81.71
				-9.03
TOTAL				-90.74
06/10/2025	BAY GRINDING			
02/10/2025	Receiver General	Arena-Zamboni Blade Mtce HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall:Zamboni	-120.00
				-15.60
TOTAL				-135.60

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/10/2025	BEAMISH CONST...			
04/30/2025	Receiver General	PW-Cold Patch for Asphalt & Hard Top HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-1,780.09 -196.62
TOTAL				-1,976.71
06/10/2025	BEATTY PRINTING			
06/05/2025	Receiver General	Admin-Newsletter 0 June 2025 HST Rebate	GENERAL GOVERNMENT:Administration	-831.63 -91.86
TOTAL				-923.49
06/10/2025	BRANDT			
04/02/2025	Receiver General	Pw-#365-Maintenance Plan HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-456.04 -50.37
04/02/2025	Receiver General	PW-#385-Maintenance Plan HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-275.96 -30.48
04/02/2025	Receiver General	PW-#390 Maintenance Plan HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-285.29 -31.51
04/15/2025	Receiver General	PW-#355 Teeth for Brusher Head HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-3,009.29 -332.39
04/17/2025	Receiver General	PW-#385 Grader Repairs HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,950.96 -215.50
04/24/2025	Receiver General	PW-#354-Leader Wear Components HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-648.44 -71.62
05/20/2025	Receiver General	PW-Sweeper Brushes for Dust Control HST Rebate	TRANSPORTATION SERVICES:Public Works:Dust Control	-1,127.89 -124.58
05/27/2025	Receiver General	PW-PW-Dust Control-Bal of Brushes for Swe... HST Rebate	TRANSPORTATION SERVICES:Public Works:Dust Control	-93.60 -10.34
TOTAL				-8,714.26
06/10/2025	CAMBRIAN TRUC...			
05/15/2025	Receiver General	PW-#338-Air Tank Replacement HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-852.33 -94.15
05/16/2025	Receiver General	PW-#338-Repairs HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-29.06 -3.21
TOTAL				-978.75

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/10/2025	CO-OP REGIONAL			
05/31/2025		Admin-Finance Charge	GENERAL GOVERNMENT:Administration	-266.53
TOTAL				-266.53
06/10/2025	CULLIGAN WATER			
04/30/2025		Admin-Water	GENERAL GOVERNMENT:Administration	-53.74
TOTAL				-53.74
06/10/2025	Enviromental 360 ...			
05/31/2025		Garbage Collection-May 2025	ENVIRONMENTAL SERVICES:Waste Management	-14,839.99
	Receiver General	HST Rebate		-1,639.17
TOTAL				-16,479.16
06/10/2025	ESRI CANADA LTD			
04/15/2025		PW-Mapping Software	TRANSPORTATION SERVICES:Public Works	-2,767.87
	Receiver General	HST Rebate		-305.73
TOTAL				-3,073.60
06/10/2025	Exploration Servic...			
06/05/2025		PW-Blue Marking Paint for Locates	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-34.81
	Receiver General	HST Rebate		-3.84
TOTAL				-38.65
06/10/2025	FASTENAL CANA...			
03/25/2025		PW-M.Garage-Misc Supplies	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-66.90
	Receiver General	HST Rebate		-7.39
05/02/2025		PW_M.Garage-Fasteners	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-147.09
	Receiver General	HST Rebate		-16.25
TOTAL				-237.63

Municipality of Markstay-Warren
Cash Disbursements
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Date	Name	Memo	Class	Paid Amount
06/10/2025	FIRST AID TRAINI...			
01/30/2025	Receiver General	Admin-AED for Main Office/Council Chambers HST Rebate	GENERAL GOVERNMENT:Administration:Markstay	-1,438.89 -158.93
TOTAL				-1,597.82
06/10/2025	Four Season Pow...			
04/09/2025	Receiver General	REC-Chain Saw bar, chain, oil etc HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES	-123.79 -16.09
TOTAL				-139.88
06/10/2025	FREIGHTLINER N...			
04/09/2025	Receiver General	PW-#334-Wiper Blade HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-81.22 -8.97
TOTAL				-90.19
06/10/2025	G. STEPHEN WAT...			
06/09/2025	Receiver General	PW-File#75228-Road Mtce Agreement HST Rebate	TRANSPORTATION SERVICES:Public Works	-343.44 -37.94
TOTAL				-381.38
06/10/2025	GIP INTERPAVING			
04/10/2025	Receiver General	PW-Cold Mix for Hard Top HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-2,185.10 -241.36
TOTAL				-2,426.46
06/10/2025	J.R. BRISSON			
05/14/2025	Receiver General	PW-#334-Brake Components for Turbo Repair HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-2,328.21 -257.16
TOTAL				-2,585.37

Municipality of Markstay-Warren
Cash Disbursements
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Date	Name	Memo	Class	Paid Amount
06/10/2025	JENNIFER DESLO...			
06/04/2025		Admin-Website Mtce	GENERAL GOVERNMENT:Administration	-187.50
TOTAL				-187.50
06/10/2025	K. SMART ASSOC...			
04/30/2025		Env-Drainage Superintendent	ENVIRONMENTAL SERVICES:Public Works:Drain Mainten...	-941.79
	Receiver General	HST Rebate		-104.03
05/30/2025		Env-Drainage Superintendent	ENVIRONMENTAL SERVICES:Public Works:Drain Mainten...	-1,683.11
	Receiver General	HST Rebate		-185.91
TOTAL				-2,914.84
06/10/2025	KASIEL SOLUTIO...			
03/10/2025		Admin-10 Wearable Panic Buttons	GENERAL GOVERNMENT:Administration	-1,541.57
	Receiver General	HST Rebate		-170.27
05/01/2025		Admin-Panic Button Monitoring	GENERAL GOVERNMENT:Administration	-233.95
	Receiver General	HST Rebate		-25.84
06/01/2025		Admin-Panic Button Monitoring	GENERAL GOVERNMENT:Administration	-233.95
	Receiver General	HST Rebate		-25.84
TOTAL				-2,231.42
06/10/2025	KPMG LLP			
06/06/2025		Admin-Fourth and Final Pymt - 2025 Budget ...	GENERAL GOVERNMENT:Administration	-27,220.80
	Receiver General	HST Rebate		-3,006.70
TOTAL				-30,227.50
06/10/2025	LISE PILKEY			
06/06/2025		Admin-M.Office-Shark Mop	GENERAL GOVERNMENT:Administration:Markstay	-254.39
	Receiver General	HST Rebate		-28.10
06/10/2025		Multi Use-Cleaning June 2025	GENERAL GOVERNMENT:Rentals:39 Lafontaine Multiuse ...	-1,075.00
		Municipal Office-Cleaning June 2025	GENERAL GOVERNMENT:Administration:Markstay	-537.50
		FD-Markstay Station-Cleaning June 2025	PROTECTION SERVICES:Fire Department:Markstay Station	-537.50
TOTAL				-2,432.49

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/10/2025	MASLACK			
05/06/2025	Receiver General	PW-W. Garage-Hose HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-84.36 -9.32
TOTAL				-93.68
06/10/2025	MJ ELECTRIC			
05/06/2025	Receiver General	Admin-GAC-Replace Burnt Exterior Light HST Rebate	GENERAL GOVERNMENT:Rentals:40 Rutland Goldern Age	-261.84 -28.92
TOTAL				-290.76
06/10/2025	ONTARIO DOOR S...			
04/21/2025	Receiver General	PW- W.Garage-Door Repairs HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-2,090.15 -230.87
TOTAL				-2,321.02
06/10/2025	ORKIN			
05/31/2025		Warren Golden Age Club	GENERAL GOVERNMENT:Rentals:40 Rutland Goldern Age	-43.20
		Warren Water Plant	ENVIRONMENTAL SERVICES:Warren Water	-49.46
		Warren Landfill Site	ENVIRONMENTAL SERVICES:Waste Management:Warre...	-49.46
		Markstay Garage	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-49.46
		Warren Station	PROTECTION SERVICES:Fire Department:Warren Station	-49.46
		Awrey Station	PROTECTION SERVICES:Fire Department:Awrey Station	-49.46
		Markstay Station	PROTECTION SERVICES:Fire Department:Markstay Station	-49.46
		Arena/Hall	RECREATION & CULTURAL SERVICES:Arena/Hall	-48.60
		Warren Garage	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-49.46
		Seniors Club	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-43.20
		Markstay Office	GENERAL GOVERNMENT:Administration:Markstay	-49.46
		Markstay Water	ENVIRONMENTAL SERVICES:Markstay Water	-49.46
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-17.53
	Receiver General	HST Rebate		-49.17
TOTAL				-646.84

Municipality of Markstay-Warren
Cash Disbursements
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Date	Name	Memo	Class	Paid Amount
06/10/2025	PSD CITYWIDE INC			
05/31/2025	Receiver General	Admin-Asset Management Plan Inv#5 HST Rebate	GENERAL GOVERNMENT:Administration	-5,834.23 -644.43
TOTAL				-6,478.66
06/10/2025	QUALITY AUTO S...			
04/11/2025	Receiver General	PW-M.Garage-Impact Wrenches & Grease G... HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-2,336.54 -258.08
04/15/2025	Receiver General	PW-M Garage-Lock tight, Hand Cleaner, Misc... HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-233.50 -25.79
04/28/2025	Receiver General	PW-Chains & Binders for Float Trailer HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-898.50 -99.24
TOTAL				-3,851.65
06/10/2025	R.M. BELANGER ...			
04/25/2025	Receiver General	Warren Sewer-Excavation of Lagoon HST Rebate	ENVIRONMENTAL SERVICES:Warren Sewer	-3,256.32 -359.68
TOTAL				-3,616.00
06/10/2025	Ray's Enterprise			
01/23/2025	Receiver General	Gen Govt-M.Seniors-Holding Tank Pumping HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-532.39 -69.21
04/01/2025	Receiver General	Gen Govt-M.Seniors-Holding Tank Pumping HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-532.39 -69.21
TOTAL				-1,203.20
06/10/2025	Rona - Joel Builde...			
04/29/2025	Receiver General	Prot Serv-Station 3 - Sump Pump & Supplies HST Rebate	PROTECTION SERVICES:Fire Department:Markstay Station	-504.65 -55.74
TOTAL				-560.39

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/10/2025	Sally's Choice			
04/02/2025	Receiver General	M.Seniors-Snake out Building Drain Call Out HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-269.99 -35.10
TOTAL				-305.09
06/10/2025	SAMSARA			
04/04/2025	Receiver General	Admin-GPS Monitoring of Fleet HST Rebate	GENERAL GOVERNMENT:Administration	-890.40 -98.35
TOTAL				-988.75
06/10/2025	SNAPON TOOLS			
04/30/2025	Receiver General	PW-Large Torque Wrench HST Rebate	TRANSPORTATION SERVICES:Public Works	-1,638.34 -180.96
05/14/2025	Receiver General	PW-Small Torque Wrench HST Rebate	TRANSPORTATION SERVICES:Public Works	-737.76 -81.49
TOTAL				-2,638.55
06/10/2025	STURGEON TIRE			
04/09/2025	Receiver General	Rec-#360-Annual Certification HST Rebate	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-2,369.23 -261.70
04/10/2025	Receiver General	PW-#340-Caliper HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-306.87 -33.90
04/14/2025	Receiver General	PW-#Dodge Longhorn-Annual Certifications HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,105.37 -122.10
TOTAL				-4,199.17
06/10/2025	TRACKS & WHEELS			
04/22/2025	Receiver General	Rec-Kubota Zero Turn Shield HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-157.75 -20.51
TOTAL				-178.26

Municipality of Markstay-Warren
Cash Disbursements
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Date	Name	Memo	Class	Paid Amount
06/10/2025	TRANS CANADA S...			
05/02/2025		PW-Supplies	TRANSPORTATION SERVICES:Public Works	-203.80
		PW-Protective Equipment	TRANSPORTATION SERVICES:Public Works	-623.50
	Receiver General	HST Rebate		-91.38
05/02/2025		PW-Employee Clothing Allowance	TRANSPORTATION SERVICES:Public Works	-353.31
	Receiver General	HST Rebate		-39.03
05/02/2025		FD-Cones for Traffic Control at Calls	PROTECTION SERVICES:Fire Department	-585.12
	Receiver General	HST Rebate		-64.63
TOTAL				-1,960.77
06/10/2025	Turbo Mobile Serv...			
04/08/2025		FD#1513-Lighting Issues & Repair	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-950.80
	Receiver General	HST Rebate		-105.02
05/20/2025		PW#334-Parking Brakes Repairs	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-516.44
	Receiver General	HST Rebate		-57.04
TOTAL				-1,629.30
06/10/2025	VIPOND			
04/15/2025		Arena-Frozen Piping Call Out & Repair	RECREATION & CULTURAL SERVICES:Arena/Hall	-1,695.04
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-220.36
TOTAL				-1,915.40
06/13/2025	2783316 ONTARIO...			
06/13/2025		Admin-Return Tax Payment	GENERAL GOVERNMENT:Administration	-1,000.00
TOTAL				-1,000.00
06/13/2025	CONSEIL SCOLAI...			
06/01/2025		Gen Gov-Ecole St Thomas-Rent & Janitorial-...	GENERAL GOVERNMENT:Rentals:Ecole St-Thomas, Warr...	-4,947.24
TOTAL				-4,947.24

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/13/2025	CORE INDUSTRIA...			
04/17/2025	Receiver General	PW-Transfer Cylinders to a Lower Cost Suppl... HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-476.75 -52.66
04/17/2025	Receiver General	PW-M.Garage-Switching to Lower Cost Suppl... HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-502.19 -55.47
04/30/2025	Receiver General	PW-M.Garage-Cylinder Rental HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-8.97 -0.99
04/30/2025	Receiver General	PW-W.Garage-Cylinder Rental HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-8.97 -0.99
05/31/2025	Receiver General	PW-W. Garage Rental HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-19.88 -2.20
05/31/2025	Receiver General	PW-M.Garage-Rental HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-19.88 -2.20
TOTAL				-1,151.15
06/13/2025	TAXPAYER			
06/12/2025		Admin-Refurn Tax Payment	GENERAL GOVERNMENT:Administration	-300.00
TOTAL				-300.00
06/13/2025	Minister of Financ...			
06/13/2025		Admin-Claim#SC24000095150000 April-May ...	GENERAL GOVERNMENT:Administration	-1,418.65
TOTAL				-1,418.65
06/13/2025	Technical Standar...			
05/29/2025	Receiver General	Arena-Elevator Renewal HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-241.15 -31.35
06/03/2025	Receiver General	Arena-Follow Up Regulatory Elevator Inspecti... HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-130.50 -16.97
TOTAL				-419.97
06/13/2025	THOMAS DAVIS L...			
06/03/2025	Receiver General	Admin-General Advice-Construction HST Rebate	GENERAL GOVERNMENT:Administration	-901.59 -99.59
TOTAL				-1,001.18

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	GIP INTERPAVING			
05/15/2025	GRANT - Markstay ... Receiver General	PW-Progress Cert#6 - Markstay Street Revita... HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-203,226.73 -22,447.59
TOTAL				-225,674.32
06/25/2025	GIP INTERPAVING			
06/09/2025	GRANT - Markstay ... Receiver General	PW-Progress Cert#7-Markstay Street Revitali... HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-283,163.94 -31,277.13
TOTAL				-314,441.07
06/25/2025	CGIS CENTRE			
07/01/2025		PW-Quarterly Fees Bldg Control-Quarterly Fees Admin-Quarterly Fees HST Rebate	ENVIRONMENTAL SERVICES:Public Works PROTECTION SERVICES:Building Control GENERAL GOVERNMENT:Administration	-747.93 -945.72 -1,058.08 -303.95
TOTAL	Receiver General			-3,055.68
06/25/2025	CITY GREATER S...			
06/05/2025		M.Water-Internet Connection for Facilities W.Water-Internet Connection for Facilities W.Sewer-Internet Connection for Facilities	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water ENVIRONMENTAL SERVICES:Warren Sewer	-29.74 -29.75 -29.75
06/05/2025		Markstay Water-monthly service agreement-A... Warren Water-monthly service agreement-Au... Warren Sewer-monthly service agreement-Au... HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water ENVIRONMENTAL SERVICES:Public Works:Storm Sewers	-6,709.17 -9,180.97 -1,765.56 -1,950.18
06/05/2025	Receiver General	Warren Sewer-Upgraded Transformer by Hyd...	ENVIRONMENTAL SERVICES:Warren Sewer	-147.00
06/17/2025		Warren Water-WO#115179.01 - Hypo Tank	ENVIRONMENTAL SERVICES:Warren Water	-649.37
TOTAL				-20,491.49
06/25/2025	CONSEIL SCOLAI...			
06/16/2025		Admin-2nd Quarterly School Bd Remittance	GENERAL GOVERNMENT:Administration	-18,509.00
TOTAL				-18,509.00

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	CONSEIL SCOLAI...			
06/16/2025		Admin-2nd Quarterly School Bd Remittance	GENERAL GOVERNMENT:Administration	-7,881.00
TOTAL				-7,881.00
06/25/2025	CULLIGAN WATER			
06/23/2025	Receiver General	Admin-Water HST Rebate	GENERAL GOVERNMENT:Administration	-138.88 -15.34
TOTAL				-154.22
06/25/2025	EMPLOYEE			
06/16/2025	GRANT - SALC	Admin-Batteries for Doorbell Ccl-SALC-Canada Day Supplies Ccl-Frame for King Charles Pic in Ccl Chamb...	GENERAL GOVERNMENT:Administration:Markstay GENERAL GOVERNMENT:Council GENERAL GOVERNMENT:Council	-12.77 -81.35 -253.91
	Receiver General	HST Rebate		-38.44
TOTAL				-386.47
06/25/2025	EVERGUARD FIR...			
06/11/2025	Receiver General	M.Water-Replace Leaking Extinguisher in Re... HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water	-282.11 -31.16
TOTAL				-313.27
06/25/2025	FIREHOUSE TRAI...			
06/21/2025	Receiver General	FD-Incident Command Training-5 Students HST Rebate	PROTECTION SERVICES:Fire Department:Fire Fighter Tra...	-941.28 -103.97
TOTAL				-1,045.25
06/25/2025	FREIGHTLINER N...			
06/20/2025	Receiver General	PW-M.Garage-Windshield Washer Fluid HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-40.62 -4.49
TOTAL				-45.11

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	Homewood Health...			
06/01/2025	Receiver General	FD-Mental Health Insurance Policy for All Fire... HST Rebate	PROTECTION SERVICES:Fire Department	-1,538.61 -169.95
TOTAL				-1,708.56
06/25/2025	INSERVUS MANA...			
06/04/2025	Receiver General	FD - 4 - Bunker Gear Cleaning and Repair HST Rebate	PROTECTION SERVICES:Fire Department	-591.87 -65.38
TOTAL				-657.25
06/25/2025	MARKSTAY ELEV...			
06/14/2025	Receiver General	Rec-Arena-Elevator Mtce, Quarterly Phone M... HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-318.00 -41.34
TOTAL				-359.34
06/25/2025	MASLACK			
06/18/2025	Receiver General	FD-Unit#1531-Wipers and Washer Fluid HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-57.15 -6.31
TOTAL				-63.46
06/25/2025	MINISTER OF FIN...			
06/20/2025	Receiver General	Admin-Tax Sale Advertising-2 files HST Rebate	GENERAL GOVERNMENT:Administration	-228.96 -25.29
TOTAL				-254.25
06/25/2025	Monique Pilon			
06/25/2025		Env-Drain Mtce-Trapper Fees up to May 27, 2...	ENVIRONMENTAL SERVICES:Public Works:Drain Mainten...	-3,150.00
TOTAL				-3,150.00

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	Northern Melcarm...			
06/16/2025	Receiver General	Admin-Ink Cartridges for Postage Meter HST Rebate	GENERAL GOVERNMENT:Administration	-296.12 -32.71
TOTAL				-328.83
06/25/2025	NORTHLAND GRO...			
03/18/2025	Receiver General	Arena-Brine Analysis-March 2025 HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-195.00 -25.35
04/07/2025	Receiver General	Arena-Hot Water Tank Mtce HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-686.27 -89.22
04/08/2025	Receiver General	Arena-Brine Adjustment HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-1,375.94 -178.87
04/16/2025	Receiver General	Arena-Plant Shut Down HST (ON) on purchases (Input Tax Credit)	RECREATION & CULTURAL SERVICES:Arena/Hall	-251.08 -32.64
TOTAL				-2,834.37
06/25/2025	OMERS			
06/16/2025		Admin-Omers Contributions May Admin-Late Remittance Charge	GENERAL GOVERNMENT:Administration GENERAL GOVERNMENT:Administration	-19,896.90 -531.66
TOTAL				-20,428.56
06/25/2025	Ontario Library Se...			
06/01/2025	Receiver General	Lib-Annual JASI Fees HST Rebate	RECREATION & CULTURAL SERVICES:Library	-1,068.98 -118.07
TOTAL				-1,187.05
06/25/2025	Ottawa Valley Rail...			
06/30/2025	Receiver General	PW-Crossing Mtce/Inspections-April to June ... HST Rebate	TRANSPORTATION SERVICES:Public Works:Safety Devic...	-987.43 -109.07
TOTAL				-1,096.50

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	OVERHEAD DOO...			
05/29/2025	Receiver General	FD-Station 4 Warren-Door#2 Repair HST Rebate	PROTECTION SERVICES:Fire Department:Warren Station	-752.57 -83.13
TOTAL				-835.70
06/25/2025	Pre-Employment ...			
06/16/2025	Receiver General	PW - Working At Heights Training HST Rebate	TRANSPORTATION SERVICES:Public Works	-793.73 -87.67
TOTAL				-881.40
06/25/2025	Publication Voyag...			
06/18/2025	Receiver General	Admin-Tax Sale Ads-2 files HST Rebate	GENERAL GOVERNMENT:Administration	-294.08 -32.48
TOTAL				-326.56
06/25/2025	QUALITY AUTO S...			
04/16/2025	Receiver General	PW-#343-Replace Quick Coupler HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-243.04 -26.85
TOTAL				-269.89
06/25/2025	R.V. ANDERSON ...			
05/13/2025	GRANT - Markstay ... Receiver General	PW-Prof Services April 2025 HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-27,622.36 -3,051.05
TOTAL				-30,673.41
06/25/2025	RAINBOW DISTRI...			
06/16/2025		Admin-2nd Quarterly School Bd Remittance	GENERAL GOVERNMENT:Administration	-85,243.00
TOTAL				-85,243.00

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	Ray's Enterprise			
06/02/2025	Receiver General	Gen Govt-8 Church Tank Pump Out HST (ON) on purchases (Input Tax Credit)	GENERAL GOVERNMENT:Rentals:8 Church St - Seniors ...	-400.22
06/12/2025	Receiver General	FD-Portable Toilet Rental-Awrey Station-Cam... HST Rebate	PROTECTION SERVICES:Fire Department:Training Centre	-52.03 -325.63 -35.97
TOTAL				-813.85
06/25/2025	Rona - Joel Builde...			
05/23/2025	Receiver General	FD-Roof Prop & Forcible Entry Prop Wedge &... HST Rebate	PROTECTION SERVICES:Fire Department:Training Centre	-45.01 -4.97
TOTAL				-49.98
06/25/2025	Rush Truck Centres			
05/30/2025	Receiver General	FD-Unit 1511-New Oil Cooler Pipe HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-651.26 -71.94
TOTAL				-723.20
06/25/2025	SPECTRUM GROUP			
06/02/2025	Receiver General	PW-Investigate - Repeater Not Working HST Rebate	TRANSPORTATION SERVICES:Public Works	-396.86 -43.84
TOTAL				-440.70
06/25/2025	SUDBURY CATHO...			
06/16/2025		Admin-2nd Quarterly School Bd Remittance	GENERAL GOVERNMENT:Administration	-15,341.00
TOTAL				-15,341.00
06/25/2025	TRUE 802 WIREL...			
06/30/2025	Receiver General	PW-Internet FD-Internet HST Rebate	TRANSPORTATION SERVICES:Public Works PROTECTION SERVICES:Fire Department	-203.52 -152.63 -39.34
TOTAL				-395.49

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/25/2025	Turbo Mobile Serv...			
01/14/2025	Receiver General	PW-#343-Initial Diagnostic After Incident HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-3,195.27 -352.94
TOTAL				-3,548.21
06/26/2025	4IMPRINT INC			
06/04/2025	GRANT - SALC Receiver General	SALC Grant-Pens HST Rebate	GENERAL GOVERNMENT:Council	-1,734.59 -191.60
TOTAL				-1,926.19
06/26/2025	Intact Public Entiti...			
05/31/2025	Receiver General	Admin-Claim#3008190 HST Rebate	GENERAL GOVERNMENT:Administration	-510.60 -56.40
05/31/2025	Receiver General	Landfill Claim #P3006393 HST Rebate	ENVIRONMENTAL SERVICES:Waste Management:Warre...	-1,160.06 -128.14
TOTAL				-1,855.20
06/26/2025	Employee			
06/20/2025		Admin-Culligan - Water March to May 2025 HST Rebate	GENERAL GOVERNMENT:Administration	-255.03 -28.17
TOTAL	Receiver General			-283.20
06/26/2025				
06/04/2025	OVERHEAD DOO...	FD-Warren Station Door Repair HST Rebate	PROTECTION SERVICES:Fire Department:Warren Station	-307.83 -34.00
TOTAL	Receiver General			-341.83
06/26/2025				
05/22/2025	Employee	FD-Warren Station Fuel for Small Engine Tools HST Rebate	PROTECTION SERVICES:Fire Department:Warren Station	-94.89 -10.48
TOTAL	Receiver General			-105.37

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/26/2025	STOKES INTERNA...			
05/29/2025	Receiver General	FD-Legal Notebooks HST Rebate	PROTECTION SERVICES:Fire Department:Fire Prevention	-546.96 -60.42
TOTAL				-607.38
06/26/2025	STURGEON TIRE			
06/10/2025	Receiver General	Rec-Trailer Annual Inspection & Repairs HST Rebate	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-1,803.28 -199.18
06/26/2025	Receiver General	PW-#340-Power Steering High Pressure Hose HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-142.49 -15.74
TOTAL				-2,160.69
06/26/2025	Employee			
06/23/2025		Arena-Set of 3 of Allen Keys	RECREATION & CULTURAL SERVICES:Arena/Hall	-14.99
		Rec-Ratchet Straps & Pin Hitch for Trailer	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-51.73
		Arena-6Ft Mic Cable	RECREATION & CULTURAL SERVICES:Arena/Hall	-8.44
		Rec-Mowers-Terminal Post, Pump, Fuse, Se...	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-47.20
		Rec-Trailer-Pin R Clip	RECREATION & CULTURAL SERVICES:Vehicles and Equi...	-3.98
		Rec-100Ft Reel	RECREATION & CULTURAL SERVICES	-24.98
		Rec-Ear Muffs	RECREATION & CULTURAL SERVICES	-23.97
	Receiver General	HST (ON) on purchases (Input Tax Credit)		-22.79
TOTAL				-198.08
06/26/2025	ADT BY TELUS			
06/10/2025	Receiver General	Arena-Quarterly Invoice for Fire Alarm Monito... HST Rebate	RECREATION & CULTURAL SERVICES:Arena/Hall	-83.53 -9.23
TOTAL				-92.76
06/26/2025	CAMBRIAN TRUC...			
06/11/2025	Receiver General	PW-#366-DEF Pump Replacement HST Rebate	TRANSPORTATION SERVICES:Public Works:Vehicles an...	-1,401.48 -154.80
TOTAL				-1,556.28

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/26/2025	CO-OP REGIONAL			
06/03/2025	Receiver General	PW=W.Garage-No Lead Gas HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,178.74 -130.20
06/10/2025	Receiver General	PW-M.Garage-Colored Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-1,421.79 -157.05
06/10/2025	Receiver General	PW-M.Garage-Clear Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-815.32 -90.06
06/17/2025	Receiver General	PW-W.Garage-Colored Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,250.78 -138.16
06/24/2025	Receiver General	PW-W.Garage-Cleat Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Warren Gar...	-1,586.06 -175.19
06/24/2025	Receiver General	PW-M.Garage-No Lead Gas HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-832.78 -91.98
06/24/2025	Receiver General	PW-M.Garage-Clear Fuel HST Rebate	TRANSPORTATION SERVICES:Public Works:Markstay Ga...	-933.74 -103.14
TOTAL				-8,904.99
06/26/2025	ENCOMPASSIT.CA			
04/01/2025	Receiver General	Admin-TMM Licensing April to June 2025 HST Rebate	GENERAL GOVERNMENT:Administration	-2,517.04 -278.02
TOTAL				-2,795.06
06/26/2025	LOCALITY MEDIA ...			
06/30/2025		FD-Paperless Software and RMS for Personn...	PROTECTION SERVICES:Fire Department	-9,900.00
TOTAL				-9,900.00
06/26/2025	Public Health Sud...			
07/01/2025		Municipal Levy - Jan 2025	HEALTH SERVICES	-14,071.25
TOTAL				-14,071.25
06/26/2025	R.V. ANDERSON ...			
06/25/2025	GRANT - Markstay ... Receiver General	PW-Consulting Fees-May 2025-Markstay Stre... HST Rebate	TRANSPORTATION SERVICES:Public Works:Hard Top	-56,688.68 -6,261.60
TOTAL				-62,950.28

Municipality of Markstay-Warren
Cash Disbursements
June 2025

Date	Name	Memo	Class	Paid Amount
06/26/2025	TRANS CANADA S...			
06/05/2025	Receiver General	FD-Decontamination Kit for PPE on Scene HST Rebate	PROTECTION SERVICES:Fire Department:Fire Fighting	-225.27 -24.88
TOTAL				-250.15
06/26/2025	Turbo Mobile Serv...			
05/30/2025	Receiver General	FD-#1515-Relocate Controls for Easier Acces... HST Rebate	PROTECTION SERVICES:Fire Department:Vehicles & Equ...	-394.32 -43.56
TOTAL				-437.88
06/26/2025	WEAVER SIMMONS			
05/16/2025	Receiver General	Ccl-Matter#88705 HST Rebate	GENERAL GOVERNMENT:Council	-776.94 -85.82
TOTAL				-862.76

Municipality of Markstay-Warren

Building Controls For Consideration by Council

**RE: Building Report
Second Quarter 2025**

OBJECTIVE: To update Council on the initiatives and activities of the Building Control Department (SEBBS).

BACKGROUND:

The quarterly activity report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Building Controls Department to Council and ratepayers.

ANALYSIS:

The Building Controls Department is responsible for administering and enforcing the Ontario Building Code Act and its Regulations and the Zoning By-law. This is done through plans examination, issuing the appropriate building permits and conducting site visits at various stages of construction.

LINKS TO STRATEGIC PLANS:

- **Ensure Community Safety**
- **Ensure timely knowledge of policies, By-Laws, and Building Controls**
- **Provide personalized and efficient customer service**

Respectfully submitted by Andrea Tarini – Director of SEBBS/ Chief Building Official

BUILDING CONTROLS DEPARTMENT REPORTING

BUILDING PERMITS ISSUED YTD COMPARISON (Jan 1 – June 30)

	2025 Permit Information		2024 Permit Information		2023 Permit Information	
Type of Permit	Permits Issued	Construction Value	Permits Issued	Construction Value	Permits Issued	Construction Value
<u>Residential Construction</u>						
New Building Construction	3	\$450,000.00	10	\$2,065,780.00	4	\$1,222,440.00
Secondary Dwelling	0	\$564,000.00	0	\$0.00	0	\$0.00
New Accessory Structure	7	\$858,620.00	6	\$343,120.00	6	\$229,600.00
New Accessory Structure with plumbing	0	\$0.00	0	\$0.00	0	\$0.00
Install/Erect/Replace	3	\$28,100.00	4	\$87,620.00	11	\$113,132.00
Renovation/Alter/Repair	2	\$136,000.00	13	\$1,040,907.00	10	\$82,979.00
Renovation/Alter/Repair with plumbing	0	\$0.00	0	\$0.00	0	\$0.00
Demolish	2	\$2,000.00	1	\$1,000.00	1	\$3,000.00
Addition	1	\$50,025.00	2	\$45,066.00	1	\$24,000.00
Addition with plumbing	0	\$0.00	0	\$0.00	0	\$0.00
Total Res. Construction	23	\$2,088,745	36	\$3,583,493	33	\$1,675,151
<u>Other Construction</u>						
Commercial	0	\$0.00	0	\$0	1	\$2,000.00
Industrial	0	\$0.00	0	\$0	0	\$0.00
Government/Institutional	0	\$0.00	2	\$190,000	1	\$45,000.00
Total Other Construction	0	\$0.00	2	\$190,000	2	\$2,000.00
Total Construction	23	\$2,088,745	38	\$3,773,493	35	\$1,722,151
Building Permit Fees	\$25,229.45		\$42,073.87		\$20,425.89	

PERMIT STATS BY QUARTER

	1 st Quarter		2nd Quarter		3 rd Quarter		4 th Quarter	
Type of Permit	Permits Issued	Value	Permits Issued	Value	Permits Issued	Value	Permits Issued	Value
Residential Construction	4	\$265,800	19	\$1,822,945	-	-	-	-
Commercial	0	\$0	0	\$0	-	-	-	-
Industrial	0	\$0	0	\$0	-	-	-	-
Government/Institutional	0	\$0	0	\$0	-	-	-	-
Total Construction	4	\$265,800	19	\$1,822,945	-	-	-	-
Building Permit Fees YTD	\$3,058.00		\$22,241.45		-		-	

BUILDING CONTROLS STATISTICS

Item	Q1	Q2	Q3	Q4	2025 Year to Date	2024 Total	2022 Total	2021 Total	2020 Total
Applications	12	23	-	-	35	68	*	*	*
Permits Issued	4	14	-	-	18	58	82	49	82
House Permit - Average working days to issue	5.25	7.5	-	-	6.35	*	*	*	*
Actual House Building Permits issued	4	14	-	-	18	55	78	48	82
Small Building - Average working days to issue	0	0	-	-	0	*	*	*	*
Actual Small Building Permits issued	0	0	-	-	0	1	4	1	0
Large Building - Average working days to issue	0	0	-	-	0	*	*	*	*
Actual Large Building Permits issued	0	0	-	-	0	2	0	0	0
Complex Building Average working days to issue	0	0	-	-	0	*	*	*	*
Actual Complex Building Permits issued	0	0	-	-	0	0	0	0	0
Total Inspections	20	55	-	-	75	*	*	*	*

***Complete information is not available and therefore numbers are not reported.**

- Inspections include, but are not limited to, preconstruction site inspection, footings, foundation, drainage/weeping tile, concrete slab, plumbing rough-in, framing, insulation, vapor/air barrier, heating, occupancy, fire protection, final inspection.
- Average working days to issue a building permit are a measure of the service level of the building department. The Ontario Building Code prescribes the maximum time allowable to issue a building permit once the application is complete. House permits are to be issued in 10 business days, Small and Large Buildings are to be issued in 15 business days. Complex buildings are to be issued within 30 days.

From: Filion, Veronique (MTO) <Veronique.Filion@ontario.ca>
Sent: Thursday, June 19, 2025 13:57
To: Ronny Theiss <rtheiss@markstay-warren.ca>
Subject: FW: Community Concerns

Dear Ronny,

Thank you for sharing council's concerns related to Highway 17 at Main Street South in the community of Markstay, as well as through the community of Hagar. Safety is a top priority for the Ministry of Transportation, and I appreciate the opportunity to respond on behalf of the ministry.

In response to the safety concerns raised at the intersection of Highway 17 and Main Street South, the ministry conducted a technical review of the area. This review considered several factors, including roadway geometry, signage, traffic volumes, collision history, vehicle speeds, and pavement markings. As a result, the ministry will arrange for the installation of updated "Left Turning Vehicles in Passing Lane" signage, along with additional through and left-turn arrows in advance of the intersection. These enhancements will serve to refresh existing signage and further emphasize that vehicles may be slowed or stopped in the passing lane before reaching the intersection, improving overall awareness and safety for drivers.

Regarding the request to reduce the speed limit in the vicinity of Hagar, the ministry carried out a comprehensive field review, which included spot speed studies and a technical assessment of the roadway. In addition to measuring normal operating speeds, the review considered several other important factors such as existing traffic characteristics, the physical layout of the highway, and the roadside environment. Based on this analysis, it was determined that the current posted speed limit

of 70 km/h remains the most appropriate for this section of the highway. However, the ministry recognizes that improving visibility and awareness of the posted limit could be beneficial. Therefore, oversized “70 km/h Ahead” and “70 km/h Begins” signs will be installed in each direction to reinforce the speed limit as vehicles enter the community.

With respect to the request for traffic control signals at the intersection of Highway 17 and Highway 535, the ministry completed a review of the warrants for signal installation. These warrants are based on traffic volumes, side road delays, and collision history. The findings indicate that traffic signals are not currently warranted at this location. That said, the ministry will continue to monitor both traffic volumes and collision data at this intersection, and if conditions change and the signal warrant is met in the future, the ministry will move forward with signal installation.

Lastly, in response to concerns about engine braking in Hagar, the ministry advises that engine compression braking is a standard and important safety feature on heavy trucks. These systems help reduce wear on primary braking systems and are especially valuable on downhill grades to prevent brake failure. When used appropriately and maintained properly, they do not produce significantly more noise than regular truck operation. Because of their safety function, the ministry does not support the installation of signage restricting the use of engine brakes on provincial highways.

If you have any further questions or require additional information, please contact Glenn Craft, Traffic Supervisor at glenn.craft@ontario.ca.

Thank you again for bringing these matters forward on behalf of your council.

Véronique Fillion

Regional Relations Specialist | North Operations
Ministry of Transportation | Ontario Public Service
705-465-9079 | veronique.fillion@ontario.ca



Taking pride in strengthening Ontario, its places and its people
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John Vanthof

MPP/député Timiskaming Cochrane



June 17, 2025

Dear Mayor and Council,

I'm reaching out today to request your support for improving the safety of highways 11 and 17. In June, I introduced a new Private Member's Bill, the *Northern Highways 11 and 17 Safety Act, 2025*, that proposes crucial, common-sense measures to improve northern highway safety. This bill will be debated when the legislative session resumes in the fall. To strengthen our efforts, I am requesting the support of your municipality in the form of a resolution, or letter of support, to bring these improvements into law.

The *Northern Highways 11 and 17 Safety Act, 2025* is co-sponsored by MPP Lise Vaugeois (Thunder Bay-Superior North) and MPP Guy Bourgouin (Mushkegowuk-James Bay) and was inspired by the Northern Highway Safety Plan we developed in consultation with Northern residents and stakeholders earlier this year. You will find the legislation included in this correspondence. It proposes four key measures:

- Mandating that scale and inspection stations operate at least 12 hours daily
- Ensuring the sufficient enforcement of the Highway Traffic Act
- Guaranteeing that testing of truck drivers for commercial licensing is conducted by examiners certified by the Ministry of Transportation
- Restoring management of winter highway maintenance on Highways 11 and 17 to the Ministry of Transportation

Unfortunately, accidents and highway closures have become the norm along highways 11 and 17. Some of these accidents are unavoidable, but many of the accidents currently happening in the North are preventable. As a community in the North, we know that your residents share these concerns for highway safety. I continue to communicate these concerns with the Minister of Transportation, during Question Period and through written correspondence. Our caucus has additionally proposed amendments to numerous transportation bills that would advance measures

Queen's Park - Room/Bureau 348, Main Legislative Building, Queen's Park, Toronto, ON, M7A 1A8
Tel./Tél: 416-325-2000 • Fax/Télécopieur: 416-325-1999 • Email/Courriel: jvanthof-qp@ndp.on.ca

Community Office - Pinewoods Centre, Unit 5, 247 Whitewood Ave., P.O. Box 398, New Liskeard, ON, P0J 1P0
Tel./Tél: 705-647-5995 • Toll Free/Sans Frais: 1-888-701-1105 • Fax/Télécopieur: 705-647-1976
Email/Courriel: jvanthof-co@ndp.on.ca



John Vanthof

MPP/député Timiskaming Cochrane



to improve the state of our highways. We are using every legislative tool available to pressure the government to take action, and we need your support.

I am requesting that you review this draft bill among your organization and offer your support to bring it into legislation. Several municipalities across the North have already passed council resolutions formally endorsing our Northern Highway Safety Plan, including the Township of Schreiber, Nipissing, Hearst, McGarry, Englehart, and Coleman Township.

Together, we can take action to address the dangerous state of our roads. Please let me know if you have any questions about the bill, or legislative process.

Yours sincerely,

John Vanthof, MPP
Timiskaming-Cochrane

Queen's Park - Room/Bureau 348, Main Legislative Building, Queen's Park, Toronto, ON, M7A 1A8
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Email/Courriel: jvanthof-co@ndp.on.ca

TO:	Council
FOR:	Decision
DEPARTMENT:	Administration
DATE:	July 15, 2025

Purpose:

To obtain direction from Council on entering into an agreement with Service Line Warranties of Canada, Inc. which would provide a new service for the residents of Markstay-Warren.

Background:

Markstay-Warren water and wastewater system currently supplies approximately 400 residential service connections. Residential property owners are responsible for the maintenance of the buried water and sewer lines that run from the property line to the exterior of their home. When these lines break, leak or become obstructed, the homeowner is often surprised to learn that it is not a municipal responsibility, and most home insurance policies will not cover the expensive repair/replacements of these pipes. Some policies will allow homeowners to add on this type of rider, however there is an expensive deductible and many exclusions (for example, most companies will not cover frozen service pipes). Currently, if a resident has an issue with water or wastewater service, they typically contact Public Works.

At this point, the resident is advised to contact a local service provider, who will in turn, determine the source of the issue. If during this investigation, it is determined that the contributing issue is on the municipal side of the property line, the cost for the investigation is assumed by the municipality and its resources are used to address and resolve the issue. If the issue is determined to be on the private side of the property line, all work is the responsibility of the resident. This can be a time consuming and costly process. The average cost to replace a water line is \$2,500-\$4,000 while the average cost to replace a sewer line is \$4,000-\$7,000.

Service Line Warranties of Canada has been endorsed as a vendor of choice by the Local Authority Service (LAS). LAS was established in 1992 by the Association of Municipalities of Ontario (AMO). LAS works with Ontario's municipalities to provide vendors of choice that leverage economies-of-scale and cooperative procurement efforts. Most



municipalities can use this procurement process to access vendors for specific services for aggregated buying power. Recently, Service Line Warranties of Canada (SLWC) has also become a corporate partner of the Federation of Canadian Municipalities.

SLWC is the only company in Canada presently providing this type of coverage as a warranty. Council would not be favouring SLWC over another provider, if put to an RFP, they would be the only responder for Canada. AMO-LAS approached SLWC after their partnership with City of Hamilton to agree to offer this pricing to all Ontario residents after the same partnership was put in place. The services include water service lines, sewer laterals, and even internal home plumbing and drainage repair and replacement services.

With the SLWC model, work is always performed by licensed contractors (local where available), to ensure a timely response and adherence to local code requirements. For a fixed monthly fee, the Warranty Provider (SLWC) will perform any repairs required to the private buried infrastructure. If the resident is a member of a service line warranty program the first point of contact for repair work would be SLWC, who would be responsible for facilitating the diagnosis and repair of the issue, if on the private side. SLWC would also liaise directly with municipal staff for any repairs required on the municipal side on behalf of the resident. This is a turnkey program, administered solely by SLWC about customer service, billing etc. and no municipal funds are used, with minimal staff resources.

This program is designed and currently offered to residential properties tied to municipal water and wastewater systems as well as to residential properties on private systems (i.e. well, cistern or septic). A list of frequently asked questions for Council and staff has been provided in Appendix B. Neighbouring municipalities who have adopted the program or are in the process of adopting the program are provided in Appendix C.

Discussion:

To participate in this program, municipal endorsement of the program model is required. The endorsement allows Service Line Warranties of Canada to credibly market the program to residential property owners. There is no direct participation cost to the municipality. The program allows for the municipality to receive a nominal fee from SLWC in exchange for its endorsement of the service and to compensate for any staff time which may be spent answering questions about the program. SLWC provides an onboarding and training call for staff prior to launching the program.

A contractual agreement is required between the Municipality of Markham-Warren and Service Line Warranties of Canada (SLWC). The contractual agreement permits SLWC to present the warranty services being offered utilizing the Municipality's name, logo, and residential contact information. SLWC purchases this list from a third party, and the



Municipality is not asked to provide any resident data outside of confirming postal codes and reviewing the list.

The proposed term of the Contract between the Municipality and SLWC is 3 years with an option to renew after the first contract expires. There would be no warranty contract between the Municipality and the resident. It is essentially a service pledge between SLWC and the resident. The Warranty Provider (SLWC) further undertakes to indemnify the Municipality and staff against claims, actions and suits. The Municipality's contract and the resident's contract can be cancelled at any time.

Markstay-Warren homeowners are under no obligation to participate in the SLWC program; however, they are encouraged to check their homeowner policy and find out what coverage they currently have for their water, sewer and internal plumbing and speak with their insurer to check what their options are.

Financial Implications:

While there is no cost associated with the implementation or operation of the program to the Municipality, there is a royalty paid to the Municipality annually. The royalty consists of 5% of the revenue collected from residential property owners enrolled in the program and is intended to compensate the Municipality for any staff resources taken to get the program up and running. Alternatively, this 5% can be passed along in savings to residents who have signed up for the warranty program, reducing their monthly cost by roughly \$0.50.

The initial cost of the program, along with coverage caps, for residential homeowners is as follows:

Sewer Service Line (coverage cap \$8,000 per incident)

\$8.00 per month; \$96.00 annually

Water Service Line (coverage cap \$5,000 per incident)

\$6.00 per month; \$72.00 annually

In-home plumbing (coverage cap \$3,000 per incident)

\$9.00 per month; \$108.00 annually

Agreements with SLWC allow for modest price increases tied in with inflation/CPI.



Conclusion:

Offering the Service Line Warranty program to our residents will provide peace of mind should a problem in the private water or sewer line occur and help avoid costly unplanned expenses.

Recommendation:

That Council approve entering into an agreement with Service Line Warranties of Canada, Inc., to offer the Water and Sewer Warranty Program to residents of Markstay-Warren.

BY-LAW 2025-25

CLERK

CHIEF ADMINISTRATIVE OFFICER (CAO)/CLERK DETAILED JOB DESCRIPTION

JOB SUMMARY: As the administrative head of the municipality, the CAO/Clerk ensures that the policies and programs of the municipality are implemented; advises and informs Council on the operation and affairs of the municipality; and performs the duties and functions and exercises the powers assigned to a Chief Administrative Officer by the Municipality of Markstay-Warren and other enactments, or those assigned by Council.

RESPONSIBLE TO: Municipal Council

LANGUAGE REQUIREMENTS: This is a designated bilingual position – Advanced level of written and spoken French and English is required.

KEY RESPONSIBILITIES:

Chief Administrative Officer

- ✓ Exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality.
- ✓ Ensures with Council approval that the organizational structure and human resources of the municipality are adapted to current needs.
- ✓ Performing such other duties as are assigned by the Township Council.
- ✓ Fulfills statutory requirements under the Municipal Act and any other Acts or Regulations pertaining to municipalities.
- ✓ Responsible for adherence to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and as Township Head shall coordinate, review and respond to requests for information received under the legislation.
- ✓ Fulfills duties of the Returning Officer for municipal elections and is responsible for all aspects of conducting the municipal election every four years.
- ✓ Administers the rules and regulations as set forth by the Criminal Code of Canada, Order in Council, Gaming Control Act and the Alcohol and Gaming Commission of Ontario.
- ✓ Responsible for communication of statutory authority, requirements and guidelines to Council to ensure Council's actions and municipal undertakings are complying therewith.
- ✓ Responsible for implementation of directives, policies, instructions and decisions approved by Council as recorded at any regular Council meeting or special meeting thereof, in a prompt, efficient, thorough and orderly manner as assigned directed or delegated by Council.
- ✓ Meets with municipal staff for discussion of matters of policy approval by Council or in administrative matters in the implementation of said policy and for coordination and



consistency of implementation throughout the Township operations, responsible for ensuring this information is conveyed to the appropriate Township personnel.

- ✓ Reviews, responds to, and reports on communication addressed to the Township requiring Council attention to the next meeting of Committee/Council, and follows up on communications after the meetings.
- ✓ Attends all Council Meetings and appointed Committees and performs all duties required by Statute or By-Law of Council.
- ✓ Provides advice and/or background information to Council, Department Heads, staff and the public as required.
- ✓ As a designated officer of the Corporation, the Municipal Clerk signs by-laws and minutes.
- ✓ Undertakes research and preparatory work for special projects as required by Council and prepares such proposals, makes such submissions and files such applications as required.
- ✓ Researches issues, sources background information for meetings, prepares and distributes Council Agendas, prepares supporting resolutions and working by-laws, prepares and distributes Council Meeting Minutes and prepares any necessary correspondence arising from the Council Meetings.
- ✓ Directs the operation of the Township website.
- ✓ Reviews communication and information addressed to the Township and refers such items as required to Council or the appropriate Supervisor for action, or actions the item him/herself.
- ✓ Applies and carries out all policies adopted by Council as applicable, may make suggestions for and have input into policies in the Municipal Clerk's area of responsibility or other areas as required and drafts and reviews policies under his/her areas of responsibility as required.
- ✓ Participates in professional development and training activities in order to keep current with changes in provincial and municipal fields.
- ✓ Acts as Commissioner of Oaths and Affidavits.
- ✓ Certifies documents.
- ✓ Promotes teamwork and provides leadership within the office and throughout the Corporation.
- ✓ Works in compliance with the provisions of the Occupational Health and Safety Act to maintain a safe working environment.
- ✓ Provides support and direction to the Health and Safety Coordinator, the Chief Building Officer and other appointed officials of the Township.

Financial management system and compliance:

- ✓ Manages the activities of all direct reports
- ✓ Ensures the accuracy and effectiveness of:
 - Preparation and maintenance of the Municipality's tax system
 - Processing of supplementary tax bills and reassessments quarterly
 - Preparation of the registration of Tax Sales

Strategic direction:

- ✓ Encourages economic prosperity in order to build a strong foundation to support sustainable growth
- ✓ Promotes a sustainable community
- ✓ Promotes Excellence in Government



-
- ✓ Ensures sustainable infrastructure and services
 - ✓ Ensures a safe, healthy and inclusive community
 - ✓ Collaborates with regional partners
 - ✓ Develops organizational capacity and maintains fiscal responsibility

QUALIFICATIONS:

- Bachelor's Degree in a discipline related to municipal service delivery and a minimum of seven years of senior leadership.
- Senior administrative experience; or an equivalent combination of education and experience.
- Graduate training in leadership; public or business administration is considered an asset.
- Participation in, or completion of, the Certified Local Government Management Program or equivalent thereof.
- Demonstrated knowledge of the Municipal Act and related statutes.
- Knowledge of applicable legislation, current standards, effective marketing, and policy formation.
- Ability to provide strong futuristic leadership and strongly believe in the delegation of both authority and responsibility.
- Strong management, analytical and interpersonal skills with the ability to use tact, diplomacy, and mature judgment.

Qualified candidates should submit their resumes in confidence by July 7, 2025, at 12 noon to :

Municipality of Markstay-Warren
Email: kmorris@markstay-warren.ca

The Municipality of Markstay-Warren is dedicated to maintaining a fair and equitable work environment and welcomes submissions from all qualified applicants. We are committed to an inclusive, barrier-free recruitment and selection process. Please contact us if you require this posting in an alternate format. If contacted for an employment opportunity, please advise if you require accommodation.

Personal information submitted will be used for the purpose of determining suitability for this competition only in accordance with the Municipal Freedom of Information and Protection of Privacy Act. All applicants are thanked for their interest in this position.

Remuneration package and full benefits to be determined according to qualifications.

Only those selected for an interview will be contacted.

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

BY-LAW 2024-36

BEING A BY-LAW TO PROHIBIT AND REGULATE NOISES IN THE MUNICIPALITY OF MARKSTAY-WARREN and REPEAL BY-LAW 2019-21

WHEREAS authority is granted to the councils of all municipalities under Section 129 (a)(b) of the *Municipal Act, 2001, SO. 2001, c. 25*, to prohibit and regulate noises likely to disturb the inhabitants within the Municipality of MARKSTAY-WARREN;

AND WHEREAS the Municipal Council deems it expedient to pass a by-law to prohibit and regulate noise;

NOW THEREFORE the Council of the Corporation of the Municipality of MARKSTAY-WARREN enacts as follows:

SECTION I – SHORT TITLE:

1.1 This By-Law may be cited as the “Noise Control By-Law”.

SECTIONS II – DEFINITIONS AND INTERPRETATION

2.1 In this By-Law,

“Audio Device” means a radio, stereo, CD player, MP3 player, television, public address system or other similar electronic device capable of emitting sounds, but does not include a two-way radio, weather radio or a device that can only be heard by using earphones/headphones.

“Authorized Emergency Vehicle” means any ambulance or hearse, any vehicle of the fire department, any vehicle of the provincial or federal police, any vehicle (including a snow plough) operated by or for the Municipality of a public utility company while actively engaged in the construction, maintenance or repair of any highway, or any equipment or facilities thereon, or a snow plough or other maintenance vehicle operated by or for the corporation of the Municipality of MARKSTAY-WARREN;

“Clearly Audible” means that sound for the source in question is easily perceptible without undue effort, to a disinterested person with no hearing disability;

“Constructions” means erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith;

“Construction Equipment” means any equipment or device designed and intended for use in construction, or material handling, including but not limited to, air compressors, pile drivers, pneumatic

or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derrick loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders or other material handling equipment;

“Council” means Council of the Municipality of MARKSTAY-WARREN;

“Emergency” means sudden and unexpected occurrence demanding immediate action to prevent possible injury, loss of life or substantial property damage;

“Excessive” in reference to barking, howling, whining, squawking, or other sound-making by an animal or bird, Has the same meaning as persistent;

“Manufacturing Industry” means the manufacturing goods from raw materials;

“Motor vehicle racing” means the operation of a motor vehicle over a set course, whether in competition with other vehicles, for racing, training, lapping, testing or instructional purposes, for recreational purposes, or for any other purpose and includes any warmup or testing done on the premise in preparation for such operation of a Motor Vehicle;

“Motorized Vehicle” means an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power or wind; but does not include the cars of electric or steam railways, or other Motor Vehicle running only upon rails, or a motorized snow vehicle, traction engine farm tractor, self-propelled implement of husbandry or road-building machine within the meaning of Highway Traffic Act as amended;

“Municipality” means the land within the geographic limit of the Corporation of The Municipality of MARKSTAY-WARREN;

“Municipal Law Enforcement Officer (MLEO)” means an officer appointed by the Council of the Municipality to enforce the Municipality’s by-laws;

“Noise” means unwanted sound. For the purpose of this by-law, sound in excess of the limits or specifically prohibited herein is defined to be noise;

“Persistent” in reference to barking, howling, whining, squawking or other sound-making by an animal or bird means continuously or intermittently for an aggregate period of at least 10 minutes out of any 60-minute period;

“Person” includes any individual, corporation, partnership, company, association or party and the heirs, executors, administrators, or other legal representative of such person, to whom the context can apply according to law, shall include any group of persons comprising a society or other organization and shall include the plural wherein the context requires;

“Place of worship” means a building dedicated to religious worship and includes a church, synagogue, temple, mosque, monastery or convent;

“Point of Reception” means any point on the premises of a person where sound or vibration originating from other than those premises is received;

“Property” means a building or structure or part of a building or structure and includes the lands appurtenant thereto and all mobile homes, mobile buildings or mobile structures and vacant land;

“Quiet Zone” means an area in the municipality where quiet is of particular importance and as more particularly designated in Schedule “B”;

“Residential Area” means any property within the municipality which is zoned for residential uses by an applicable zoning by-law, or which is used in whole or in part of human habitation, in accordance with the zoning of the property or where human habitation is a legal non-conforming use.

SECTION III – PROHIBITIONS

- 3.1 No person shall cause or permit the creation of any noise or unusual sound that disturbs or are likely to disturb any inhabitant of the Municipality as outlined in Schedule “A” attached.

SECTION IV – EXEMPTIONS

- 4.1 None of the provisions for this By-Law shall apply to:
- (a) The use in a reasonable manner, any apparatus or mechanism for the amplification of the human voice or music, in a public park or any other commodious space in connection with any public election meeting, public celebration or other reasonable gathering, provided written permission from the Municipality has first been obtained.
 - (b) Necessary municipal or public utility operations carried out in the interest of public necessity and convenience, including but not limited to snow clearing and snow removal, street cleaning, and garbage collection, undertaken by or on behalf of the Municipality.
 - (c) Any authorized emergency vehicle or service animal of the Police or Fire Department, the Municipality or its agents, any ambulance or any public service or emergency vehicle while answering a call.
 - (d) The use in a reasonable manner of vehicles and equipment when utilized for the clearing and removal of snow from private property.
 - (e) Noise resulting from the measures undertaken in an emergency.

- (f) Any military or other band or any parade operating under written permission obtained from the Municipality.
- (g) The ringing of church bells, school bells, or the sounding of a public-address system on school property in connection with normal operation of educational institutions during regular business hours and/or during school or church authorized activities.
- (h) Signaling devices utilized as traffic and pedestrian control devices at intersections and crosswalks.
- (i) Any sound arising from the operation of any railway operated under the *Railway Act of Canada* as amended.
- (j) All licensed commercial forestry operations including sawmills.
- (k) Activities of a Normal Farm Practice carried out as part of an Agricultural Operation, as defined in the Farming and Food Production Protection Act 1998, SO 1998 as amended or any successor legislation and located on a property zoned for agricultural purposes in accordance with the *Municipal Zoning Bylaw* as amended.

Proposed amendment:

4.1 (k) Activities of a Normal Farm Practice carried out as part of an Agricultural Operation, as defined in the Farming and Food Production Protection Act 1998, SO 1998 as amended or any successor legislation and located on a property zoned for agricultural purposes in accordance with the Municipal Zoning Bylaw as amended. Barking by Livestock Guardian Dogs used in a Normal Farm Practice may be considered exempt under this section provided that the noise is clearly associated with active livestock protection on land zoned for agricultural purposes;

- (l) Any noise necessary to the operation of equipment or designated industrial sites in accordance with the Municipal Zoning By-law as amended between the hours listed in Schedule “A”.
- (m) Noises resulting from reasonable construction and maintenance operations between the hours listed in Schedule “A”.
- (n) Generators producing electricity during power outages ONLY at permanent residences or businesses.

SECTION V – APPLICATION TO COUNCIL FOR EXEMPTION

- 5.1 Notwithstanding any other provisions of this By-law, any person may make application to Council to be granted an exemption from any of the provisions of this By-law with respect to any source of noise or vibration for which he might be prosecuted an Council, by resolution, may refuse to grant any exemption, agree to grant lesser exemption and any exemption granted shall

specify the time period, not in excess of six months, during which it is effective and may contain such terms and conditions as Council sees fit.

5.2 The application shall contain:

- (a) The name and address of the applicant.
- (b) A description of the noise in respect of which the exemption is being sought.
- (c) Payment of any applicable fees set out in the Municipality's Service Charges and Fees By-law.

5.3 The applicant must be submitted by By-law services no later than sixty (60) days before the event.

5.4 By-law services will review and comment on the application and present it to Council with recommendations.

5.5 In deciding whether to grant the exemption, Council shall give the applicant, and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit.

5.6 Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

SECTION VI – ADMINISTRATION & ENFORCEMENT

6.1 This By-law shall be administered and enforced by the Municipal Law Enforcement Officer of the Municipality or such other person or persons as Council may, by By-law, appoint. Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police or any police force with sufficient jurisdiction to enforce this By-law at anytime.

6.2 Any Municipal Law Enforcement Officer may enter on any property at any reasonable time for the purpose of carrying out an inspection to determine whether or not the provisions of this By-law have been complied with.

SECTION VII – OFFENCES

7.1 Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine pursuant to the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33.

7.2 Upon registering a conviction for a contravention of any provision of this By-law, the Provincial Offences Court may, in addition to any other remedy and to any penalty imposed by this By-law, make an order prohibiting the continuation or reputation of the offence by the person convicted.

- 7.3 No person shall hinder or otherwise obstruct, nor attempt to hinder or obstruct, either directly or indirectly, an Officer, an employee and/or agent of the Municipality in the lawful exercise of a power or duty under this By-law.
- 7.4 The Administrative Monetary Penalty System By-law applies to each administrative penalty issued pursuant to this By-law.
- 7.5 Each person who contravenes any provision of this By-law shall, upon issuance of a Penalty Notice in accordance with the Administrative Monetary Penalty System By-law. Be liable to pay the Municipality and administrative monetary penalty.

SECTION VIII – SEVERABILITY

- 8.1 Should a court of competent jurisdiction declare a part or whole of any provision of this By-law to be invalid or of no force and effect, the provision or part is deemed severable from this By-law, and it is the intention of Council that the remainder survive and be applied and enforced in accordance with its terms to the extent possible under law.

SECTION IX – SCHEDULES

- 9.1 Schedules “A”, “B”, “C”, “D”, “E”, shall be deemed to form party of this By-law.

SECTION X – AUTHORITY

- 10.1 By-law 2019-21 is hereby repealed and all other by-laws inconsistent with this by-law are hereby repealed.
- 10.2 This By-law shall come into force and take effect on the day it is passed.

READ A FIRST, SECOND TIME)	_____
)	MAYOR
18th DAY OF NOVEMBER 2024)	
)	_____
)	CLERK

READ A THIRD AND FINAL TIME)	_____
------------------------------------	---	-------

)
)
)
)

MAYOR

CLERK

_____ **DAY OF** _____ **2024**

MUNICIPALITY OF MARKSTAY-WARREN NOISE CONTROL BY-LAW 2024-36

SCHEDULE “A” – PROHIBITED ACTS

Item	Prohibited Act	Quiet Zones		Residential (WR, R1, R2, R3)		All Other Zones	
		Monday – Friday and non-holidays	Saturday Sunday and Statutory Holidays	Monday – Friday and non-holidays	Saturday Sunday and Statutory Holidays	Monday – Friday and non-holidays	Saturday Sunday and Statutory Holidays
1.	The operation of any auditory signaling device including by not limited to ringing of bells, gongs, sirens, horns, whistles, motor vehicle horn or other warning device and the production or reproduction of any similar sound by electronic means except where authorized or required by law.	At any time	At any time	At any time	At any time	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day
2.	Excessive noises made by a human. This shall include noise arising from the banging of drums or another unamplified musical instrument.	At any time	At any time	Between 9:00 pm to 7:00 pm the next day	Between 9:00 pm to 9:00 am the next day	Between 11:00 pm to 7:00 am the next day	Between 11:00 pm to 9:00 am the next day
3.	Racing of a motor vehicle other than in municipally approved racing event	At any time	At any time	At any time	At any time	At any time	At any time
4.	Operation of any combustion engine or pneumatic device or construction equipment without an effective exhaust or intake muffling device in good working order and in constant operation. This will include but not limited to the operation of a motor vehicle, off road vehicle, motorized snow vehicle or other similar motorized conveyance for recreational purposes.	At any time	At any time	At any time	At any time	At any time	At any time
5.	Operation of a vehicle or a vehicle with a trailer resulting in banging, clanking, squealing or other like sound due to improperly secured load or	At any time	At any time	At any time	At any time	Between 9:00 pm to 7:00 am the next day	9:00 pm to 9:00 am the next day

	equipment or inadequate maintenance.						
6.	<p>Operation of an engine or motor in, or on, any motor vehicle or item of attached auxiliary equipment for a continuous period exceeding five minutes, while such vehicle is stationary (also known as idling), unless:</p> <ul style="list-style-type: none"> a. the original equipment manufacturer specifically recommends a longer idling period for normal and efficient operation of the motor vehicle in which case such recommended period shall not be exceeded; or b. operation of such engine or motor is essential to a basic function of the vehicle or equipment, including but not limited to operation of ready-mixed concrete trucks, lift platforms and refuse compactors; or c. weather conditions, justify the use of heating or refrigerating systems powered by the motor or engine for the safety and welfare of the operator, passengers or animals, or the preservation of perishable cargo, and the vehicle is stationary for purposes of delivery or loading; or d. prevailing low temperatures make longer idling periods necessary immediately after starting the motor or engine; or e. the idling is for the purpose of cleaning and flushing the radiator and associated circulation system for seasonal change of antifreeze, cleaning of the fuel system, carburetor or the like, when such work is performed other than for profit. 	At any time	At any time	At any time	At any time	Between 9:00 pm to 7:00 am the next day	9:00 pm to 9:00 am the next day
7.	Operation of any electronic device or group of connected electronic devices incorporation one or more loudspeakers or	At any time	At any time	Between 11:00 pm to 7:00 am	Between 11:00 pm to 9:00	Between 11:00 pm to 7:00	Between 11:00 pm to 9:00

	other electro-mechanical transducers and intended for the production, reproduction or amplification of sound in a stationary installation or in a motor vehicle.			the next day	am the next day	am the next day	am the next day
8.	Operation of a generator persistently unless; a. recharging an off-grid, solar system or equivalent; b. they are producing electricity for a residence or business during a power outage.	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 9:00 am the next day	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 9:00 am the next day	Between 11:00 pm to 7:00 am the next day	Between 11:00 pm to 9:00 am the next day
9.	Excessive barking, calling, whining, squawking or other similar noise making by any domestic pet or any other animal or bird kept or used for any purpose other than agricultural or other authorized work.	At any time	At any time	At any time	At any time	At any time	At any time
10.	Noises or sounds created by the repairing, wrecking, dismantling or modifying of any vehicle, motor, machine or any part of parts.	At any time	At any time	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day
11.	Noises arising out of any manufacturing industry which has the effect of disturbing the repose of any person, unless permission has been granted by Council	At any time	At any time	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 7:00 am the next day
12.	Operation of an engine which, i) is, or ii) is used in, or iii) is intended for use in, a toy, model, drone or replica of any device which model or replica has no function other than amusement, and which is not a conveyance.	At any time	At any time	At any time	At any time	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day
13.	Operation of any equipment in connection with construction	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 9:00 am the next day	Between 7:00 pm to 7:00 am the next day	Between 7:00 pm to 9:00 am the next day	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day
14.	Operation of any tool or powered device such as but not limited to a lawnmower, chain saw, generator or pressure washer for domestic purposes other than snow removal.	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day	Between 9:00 pm to 7:00 am the next day	Between 9:00 pm to 9:00 am the next day	Between 11:00 pm to 7:00 am the next day	Between 11:00 pm to 9:00 am the next day
15.	Noise associated with loading, unloading, delivery packing,	Between 7:00 pm	Between 7:00 pm to	Between 7:00 pm to	Between 7:00 pm	Between 11:00 pm	Between 11:00 pm

	unpacking or otherwise handling of any containers, products, materials, or refuse, whatsoever, unless necessary for the maintenance of essential services or the moving of private household effects.	to 7:00 am the next day	7:00 am the next day	7:00 am the next day	to 7:00 am the next day	to 7:00 am the next day	to 9:00 am the next day
16.	Discharge of a firearm	At any time	At any time	At any time	At any time	Between 9:00 pm to 7:00 am the next day*	Between 9:00 pm to 9:00 am the next day*
17.	Detonation of Fireworks.	Please refer to the Municipality's By-law Regulating the setting off of Fireworks as amended.\					
18.	Unusual noise or noises likely to disturb the inhabitants of the Municipality.	At any time	At any time	At any time	At any time	At any time	At any time

*Provincial/Federal legislation supersedes the provisions outlined in this by-law relating to prohibited times for the discharge of firearms.

MUNICIPALITY OF MARKSTAY-WARREN NOISE CONTROL BY-LAW 2024-36

SCHEDULE “B” – QUIET ZONES

SCHOOLS

École St Thomas 14 Warren Avenue Warren
École publique Camille Perron 13 Church Street Markstay
Markstay Public School 7 Pioneer Street East Markstay
St Marc Catholic School 13 Church Street Markstay

PLACE OF WORSHIP

Paroisse St Thomas Parish 17 Rutland Avenue Warren
Paroisse St Mark Parish 17 Church Street Markstay
Riverside Community Church 12 Millichamp Street Markstay
Markstay Union Church 20 Main Street South Markstay

PUBLIC PARKS/BALLFIELDS/PLAYGROUNDS

Markstay Memorial Site Pioneer Street West Markstay
Warren Cenotaph 39 Lafontaine Street Warren
Markstay Baseball Field 8 Church Street Markstay
Warren Baseball Field 39 Lafontaine Street Warren
Rainbow’s Edge Playground 8 Church Street Markstay
Fairview Playground 17 Warren Avenue Warren
Hagar Park St Jean Street Hagar

CEMETERIES

St Thomas Cemetery 70 Warren Avenue Warren
Warren Public Cemetery 61 Warren Avenue Warren
Warren Protestant Cemetery 71 Warren Avenue Warren
St Mark Cemetery Pioneer East Markstay
Pinehill Cemetery Legion Street Markstay
Royal Cemetery Boundary Road Loughrin Township

MUNICIPALITY OF MARKSTAY-WARREN NOISE CONTROL BY-LAW 2024-36

SCHEDULE “C” – SPECIAL EVENTS

NIL

MUNICIPALITY OF MARKSTAY-WARREN NOISE CONTROL BY-LAW 2024-36

SCHEDULE “D” – SET FINES

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCES	COLUMN 3 SET FINE
1.	Cause/allow noise from the operation of an auditory signaling device.	Section 3.1 Sch A (1)	\$125.00
2.	Cause/allow excessive noise made by a human	Section 3.1 Sch A (2)	\$125.00
3.	Cause/allow prohibited racing.	Section 3.1 Sch A (3)	\$200.00
4.	Cause/allow the operation of an engine without muffling device.	Section 3.1 Sch A (4)	\$125.00
5.	Cause/allow noise from a motorized vehicle or part.	Section 3.1 Sch A (5)	\$125.00
6.	Cause/allow excessive noise from idling	Section 3.1 Sch A (6)	\$125.00
7.	Cause/allow the use of an electronic audio device during prohibited hours.	Section 3.1 Sch A (7)	\$125.00
8.	Cause/allow noise from use of generators excessively	Section 3.1 Sch A (8)	\$125.00
9.	Allowing persistent noise from a domestic animal	Section 3.1 Sch A (9)	\$125.00
10.	Cause/allow excessive noise while repairing machinery	Section 3.1 Sch A (10)	\$125.00
11.	Cause/allow excessive noise from any manufacturing industry	Section 3.1 Sch A (11)	\$300.00
12.	Cause/allow excessive noise from a model, toy or drone	Section 3.1 Sch A (12)	\$85.00
13.	Cause/allow noise from a construction operation	Section 3.1 Sch A (13)	300.00
14.	Cause/allow noise operating a domestic tool or device	Section 3.1 Sch A (14)	\$85.00
15.	Cause/allow noise from Loading or delivering items outside of allowed hours	Section 3.1 Sch A (15)	\$85.00
16	Cause/allow the discharge of fireworks when prohibited	Section 3.1 Sch A (17)	\$300.00
17.	Cause/allow unusual noise	Section 3.1 Sch A (18)	\$300.00

**NOTE: Penalty provisions for the offences indicated above is Section 7 of the By-law 2024-36
a certified copy of which has been filed.**

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
BY-LAW 2025-26**

A By-law to create a Property Standards and By-law Appeal Committee

WHEREAS Council wishes to create a Property Standards and By-law Appeal Committee, composed of Members at large for hearing appeals of administrative decisions made pursuant to certain by- laws;

AND WHEREAS Section 23.1 of the *Municipal Act*, 2001, permits Council to delegate the power and duty to hear appeals;

AND WHEREAS the creation of this appeal committee permits the Municipality to separate its quasi-judicial functions from its legislative and executive functions;

BE IT RESOLVED THAT Council appoints the following member of the public to the Property Standards & By-law Appeal Committee for the term of 2025 to 2026:

Steve Salonin

NOW THEREFORE the Council of The Corporation of the Municipality of Markstay-Warren **ENACTS AS FOLLOWS:**

DEFINITIONS

1. In this By-law:

“Appellant” means a person who is aggrieved by a decision pursuant to a Municipal by-law, under which a person is permitted to appeal the said decision, who has filed an appeal of the decision;

“Committee” means the Markstay-Warren By-law Appeal Committee;

“Council” means the Council of the Corporation of the Municipality of Markstay-Warren;

“Member” means a member of the Committee;

“Municipality” means the Corporation of the Municipality Markstay-Warren;

MARKSTAY-WARREN PROPERTY STANDARDS AND BY-LAW APPEAL COMMITTEE

2. The Markstay-Warren Property Standards and By-law Appeal Committee is established.

3. The Committee shall be composed of a minimum of three members of the public who are residents of Markstay-Warren and shall be appointed in accordance with the Municipality’s Committee Appointment Process. Three members must be present to hear an appeal.

4. The Committee shall meet as necessary for the expedient resolution of its case load.

RULES OF PROCEDURE

5. The Rules of Procedure governing the Committee are set out in Schedule 1.

JURISDICTION

6. The Committee shall hear appeals from the decisions of municipal administrative officials delegated under Municipal by-laws, where those by-laws specifically provide a right to appeal to the Committee.

7. Every decision or order of the Committee is final, without right of appeal to any Court or Council.

HOW THE COMMITTEE IS TO MAKE ITS DECISION

8. The Committee shall make a decision that furthers the public interest and is consistent with the purpose and intent of the relevant By-law.

9. The Committee has authority to confirm, amend or reverse any decision appealed to it, and attach any conditions to such a decision as it may see fit.

10. The decision of the Committee shall be made in accordance with the Rules of Procedure governing the Committee as set out in the Procedural By-Law 2001.

NO LIABILITY

11. No member of the Committee or Council, or any Municipality employee is personally liable for anything done by it, or him or her, under authority of this by-law.

12. This By-law may be called the "Property Standards and By-law Appeal Committee By-Law".

13. This By-law shall come into force and effect on the day it is passed.

READ A FIRST, AND SECOND AND THIRD TIME this 21st day of July, 2025.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN

BY-LAW 2025-27

Being a by-law to appoint signing Officers for the Municipality of Markstay-Warren.

WHEREAS, the Municipal Act, S.O. 2001, c25, Section 10. (2) Authorizes municipalities to pass by-laws respecting certain matters such as section 2. Accountability and transparency of the municipality and its operations and of its local boards and their operations, and section 3. Financial management of the municipality and its local boards.

AND WHEREAS every cheque issued by the municipality shall be signed by the Treasurer and the Head of Council;

AND WHEREAS the municipality designate persons to sign cheques in place of the treasurer or the head of council, but the same person cannot be designated to sign in place of both of them;

NOW THEREFORE BE IT RESOLVED, that the following persons be authorized to sign cheques drawn on the accounts of the Municipality of Markstay-Warren and other banking documents as authorized by Council from time to time.

- | | | |
|----|---------------------------------------|-----------------------------------|
| 1) | <u>Elected Persons</u> | <u>Appointed Persons</u> |
| | Steven Olsen, Mayor | Marc Serré, CAO/Clerk |
| | Rachelle Poirier, Deputy-Mayor | Jacinthe Rochon, Treasurer |
- 2) All cheques shall have two signatures, one being by an elected person and the other by an appointed person.
- 3) Attached Schedule “A” forms part of this by-law.
- 4) That this by-law shall take effect July 21st, 2025 any by-laws inconsistent with this by-law are hereby repealed.

READ A FIRST, SECOND AND THIRD)	_____
)	MAYOR
TIME AND FINALLY PASSED THIS)	
)	
21st DAY of JULY, 2025.)	_____
)	CLERK

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

By-Law 2025-28

Being a By-Law to confirm the proceedings of Council

WHEREAS the Municipality of Markstay-Warren deems it desirable to confirm the proceedings of Council at its

1. Regular Council Meeting July 21, 2025

and each motion, resolution and other action passed and taken by the Council at its said meeting is, except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

The Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and, except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

READ A FIRST, SECOND AND THIRD

TIME AND FINALLY PASSED THIS

21st DAY OF JULY 2025

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MAYOR

CLERK

NOTICE OF MOTION

Date: July 12, 2025

As per by-law for attendance of conferences which states that anyone resigning their position within a fiscal year shall repay all expenses of the conferences attended. This includes conference costs, per diem, hotels, meals and travel.

As per by-law, the CAO is expected to reimburse the Conference costs.. It can perhaps be deducted from her severance pay.

This motion is brought forward by Councillor Bérubé.

NOTICE OF MOTION

Date: July 12, 2025

Start building a road that would be used to divert usage of the Leeflink Bridge and could be used this winter in order to not incur the substantial transportation costs we incurred last year. Three possibilities were identified by Maurice Turcot.

This motion is brought forward by Councillor Bérubé.